

SUBAWARD AGREEMENT

This document constitutes the subaward agreement (“Subagreement”) between the Johns Hopkins University (“JHU”) and City of San Bernardino (“Subrecipient”) under which Subrecipient shall perform the work defined below as the statement of work, to enable JHU to complete its obligations under its grant (“Prime Award”) titled “Bloomberg Center of Public Innovation 2.0,” (“Project”) funded by the Jewish Communal Fund (“Sponsor”), which is funded by the Bloomberg Philanthropies (“Prime Sponsor”). All terms and conditions of this Subagreement are subject to applicable law and regulations.

1. STATEMENT OF WORK

- 1.1 Subrecipient’s work shall conform to its statement of work (“Statement of Work”) approved by JHU, attached and incorporated as **Exhibit A**.
- 1.2 Both parties shall mutually agree upon any change in the Statement of Work in writing, signed by authorized officials of both parties prior to the commencement of Subrecipient’s performance under any such change.

2. PERIOD OF PERFORMANCE

This Subagreement is effective for the period **5/1/2024 through 4/30/2026** (the “Period of Performance”), which shall be extended only by mutual written agreement of the parties.

3. PRICE AND PAYMENT

- 3.1 This is a fixed price Subagreement. The total price for Period of Performance of this Subagreement is **\$100,000** United States Dollars (USD).
- 3.2 Upon full execution of this Subagreement, JHU shall pay Subrecipient an advance payment in the amount of \$50,000 USD which is expected to provide adequate funding through 4/30/2025.
- 3.3 JHU shall pay Subrecipient for its services adequately rendered and accepted on a work completed basis in accordance with the Milestone Payment Schedule set forth in **Exhibit B**. Invoices will not be paid until this Subagreement is fully executed by both parties.
- 3.4 All payments will be made upon receipt of an invoice in the format specified in **Exhibit C**, or Subrecipient’s comparable format, which details the specific deliverable or work product accomplished as referenced in Exhibits A and B.
- 3.5 Invoices must be submitted in strict accordance with the schedule set out in Exhibit B to:

Yamese Diggs
Center for Government Excellence and Public Innovation (GovEx)
The Johns Hopkins University
711 W. 40th St., Suite 400
Baltimore, MD 21211

- 3.6 In addition, with each invoice, an authorized representative of the Subrecipient shall certify that required Deliverable(s) to date have been submitted, and expenditures reported (or payments requested) are for appropriate purposes and in accordance with Exhibits A and B.

4. KEY PERSONNEL

- 4.1 The Project Director and Technical Representative at JHU for this Subagreement is Beth Blauer ("JHU PI"). JHU PI is not authorized to alter or amend this Subagreement, except that the JHU PI's written concurrence shall be required to alter or amend Subrecipient's Statement of Work and/or Budget.
- 4.2 The Project Director for Subrecipient shall be Amanda Hernandez ("Subrecipient Project Director"). An authorized official of JHU must approve in writing any proposed change in the Project Director. Should JHU not give its approval, this Subagreement shall be terminated in the manner provided below in Section 13 (Termination).

5. REPORTS AND DELIVERABLES

- 5.1 Subrecipient shall submit all deliverables, work product and reports as specified in Exhibits A and B to JHU PI.
- 5.2 Failure by Subrecipient to submit any deliverable, work product, and/or report by its due date shall be considered just cause for JHU to withhold any payment until such deliverable, work product and/or report is received and accepted by JHU. JHU may also terminate this Subagreement in accordance with Section 14 (Termination), should Subrecipient fail to timely provide agreed upon deliverables, work product, and/or reports set forth in Exhibits A and B.

6. APPROVALS AND NOTICES

- 6.1 Subrecipient shall submit all notices and requests for approval, changes and administrative matters to:

Martin Domack
Johns Hopkins University Research Administration (JHURA)
The Johns Hopkins University
1101 E 33rd Street, C310
Baltimore, Maryland 21218
Phone: 667-208-8781
Email: mdomack1@jhu.edu

- 6.2 Subrecipient shall submit all notices and requests for approvals on financial matters to the individual designated in Section 3.5 above.

- 6.3 Notices regarding changes in the Statement of Work, Deliverable(s), Budget or Project Director, and programmatic matters, including publication reviews, should be sent to JHU PI:

Beth Blauer
Center for Government Excellence and Public Innovation (GovEx)
The Johns Hopkins University
711 W. 40th St., Suite 400
Baltimore, MD 21211
Email: bblauer1@jhu.edu

With a copy to the contact provided in Section 3.7 for changes to the Budget, Statement of Work, and/or Project Director.

- 6.4 Subrecipient's authorized official for receiving notices of alterations or amendments to this Subagreement shall be:

Mary Alvarez-Gómez
City of San Bernardino
290 North D Street, Third Floor
San Bernardino, CA 92401
Email: Alvarez-Gomez_Ma@sbcity.org

7. PUBLICITY AND USE OF NAME

- 7.1 Neither party shall use directly or by implication the names of the other party, nor any of the other party's affiliates or contractors, nor any abbreviations thereof, or of any staff member, faculty member, student, or employee of the other party in connection with any products, publicity, promotion, financing, advertising, or other public disclosure without the prior written permission of the other party. All requests for JHU approval shall be forwarded to the Office of Communications, <http://hub.jhu.edu/media/contact/>, with a copy to the JHU PI.
- 7.2 Subrecipient shall provide JHU a copy of any proposed Media Release or Donor Acknowledgment, each as defined below, for the purposes of obtaining the approval of Sponsor with respect to the content, timing and means of distribution of any such Media Release or Donor Acknowledgment prior to its distribution. Additionally, at Sponsor's and Prime Sponsor's request, Subrecipient shall reference Prime Sponsor in all Donor Acknowledgments. To the extent that Subrecipient provides Media Releases and/or Donor Acknowledgments to JHU for Sponsor approval, Subrecipient represents that it owns or otherwise has obtained all rights necessary to use, reproduce, publicly perform and distribute (including the right to sublicense) all works contained or used in the Media Releases and/or Donor Acknowledgments. For purposes of this Subagreement, "Media Release" shall mean any publication, advertising, speech, lecture, interview, press release, internet web page or other media venue of any kind that makes reference to the Prime Award or Project and "Donor Acknowledgments" shall mean each of its donor acknowledgements (print and digital) related to the Project, Subrecipient's other projects supported by Prime Sponsor and all other crediting of Subrecipient's organizational support. The

parties intend that no such recognition constitutes, directly or indirectly, a more than incidental benefit

8. PUBLICATIONS

- 8.1 Each party shall have the right to publish and disseminate information derived from the performance of work under this Subagreement.
- 8.2 Qualification for authorship shall be in keeping with generally accepted criteria. The order of authorship shall be a joint decision of the co-authors in any co-authored publication. Each author shall have participated sufficiently in the work to take public responsibility for the content.
- 8.3 Subrecipient shall provide JHU PI with a copy of any proposed publication for review and comment at least thirty (30) days prior to submission.
- 8.4 Publications shall carry appropriate acknowledgment of funding support by a statement such as the following:

“This publication (journal article, etc.) was supported by a Subagreement from The Johns Hopkins University with funds provided by a grant from the Jewish Communal Fund funded by the Bloomberg Philanthropies. Its contents are solely the responsibility of the authors and do not necessarily represent the official views of the Jewish Communal Fund, The Johns Hopkins University or Bloomberg Philanthropies.”

9. CONFIDENTIALITY

- 9.1 “Confidential Information” means all non-public, confidential, and/or proprietary information that is marked as “Confidential Information” as described below and which is disclosed by one party to the other, including, but not limited to, software, inventions (whether patentable or not), algorithms, diagrams, drawings, processes, reagents, research, product or strategic plans or collaborations or partnerships, financial information, business models, and information relating to corporate finance and governance. Confidential Information, if in tangible or readable form, shall be marked as such at the time of disclosure and if disclosed orally, shall be reduced to writing, marked confidential, and addressed to the other party within ten (10) days after disclosure.
- 9.2 Each party shall have the right to refuse to accept any Confidential Information proffered to it by the other party. If necessary, the parties will exchange Confidential Information only under the provisions set forth herein. The party who receives Confidential Information (the “Receiving Party”) shall (i) hold the Confidential Information in confidence using the same care it affords its own confidential information of a similar nature, but not less than a reasonable degree of care; (ii) use the Confidential Information only for the performance of this Agreement; and (iii) restrict disclosure of the Confidential Information to employees whose duties justify the need to know the Confidential Information in furtherance of the performance of this Agreement and who are

advised as to the confidential nature of the information and required to comply with the provisions of this Agreement. The Receiving Party shall not provide any third parties with access to the Confidential Information unless such third party has agreed to be bound by confidentiality and non-disclosure obligations in a form of an agreement reasonably acceptable to the party disclosing the Confidential Information (the "Disclosing Party").

- 9.3 Confidential Information shall not include any information disclosed to the Receiving Party that the Receiving Party can demonstrate (i) was previously in its possession, as shown by its pre-existing records, without violation of any obligation of confidentiality; (ii) was received from a third party without violation of any obligation of confidentiality; (iii) was publicly known and made generally available prior to such disclosure; (iv) becomes publicly known or made generally available at a later date, through no fault of the Receiving Party, and only then after such later date; or (v) was independently developed without use of or reliance upon any Confidential Information by the Receiving Party, its employees, or consultants.
- 9.4 If the Receiving Party is required to disclose Confidential Information of the Disclosing Party by order of a court of competent jurisdiction, administrative agency or governmental body, or by subpoena, summons, or other legal process, the Receiving Party shall give the Disclosing Party prompt written notice of such requirement so that the Disclosing Party may seek a protective order or take other appropriate action, cooperate reasonably with Disclosing Party in connection with Disclosing Party's efforts to seek such relief, and thereafter to disclose only the minimum information required to be disclosed in order to comply.
- 9.5 Upon termination of this Subagreement or the Disclosing Party's request, Confidential Information shall be promptly returned to the Disclosing Party or destroyed, at the Disclosing Party's option, with such destruction confirmed in writing. The Receiving Party may retain one archival copy of such Confidential Information for purposes of fulfilling its obligations under this Subagreement and/or under the Prime Award, as applicable.
- 9.6 The obligations of confidentiality under this **Section 9** shall continue for a period of three (3) years following conclusion or early termination of this Subagreement.

10. INTELLECTUAL PROPERTY

10.1 Inventions and Patents.

- 10.1.1 Subrecipient understands and acknowledges that JHU, through its employees, has knowledge, experience and expertise, which has been acquired over a substantial number of years prior to entering into this Subagreement ("JHU Background Intellectual Property"). JHU shall retain all rights to such JHU Background Intellectual Property. Nothing in this Subagreement shall confer any right to Subrecipient to acquire by assignment or license, exclusive ownership or use of JHU Background Intellectual Property.
- 10.1.2 Subrecipient shall (i) retain title to any Inventions first conceived or actually reduced to practice in the performance of the work funded by this Subagreement solely by its faculty member(s) and/or employee(s) and/or student(s), provided, however, Subrecipient shall promptly notify the JHU Principal Investigator in writing of any such Inventions and Subrecipient hereby grants to JHU a non-exclusive, royalty-free, worldwide, perpetual license, to all of Subrecipient's rights in all media, now known or hereafter developed, to

reproduce, distribute, publicly display, perform and create derivative works from all works developed by the Subrecipient as part of the Subagreement.

10.1.3 JHU shall retain ownership of any Inventions first conceived or actually reduced to practice in the performance of the work funded by this Subagreement solely by a JHU faculty member(s) and/or employee(s) and/or student(s).

10.1.4 Subrecipient and JHU shall be joint owners of any Inventions first conceived or actually reduced to practice in the performance of the work funded by this Subagreement jointly by faculty member(s) and/or employee(s) and/or student(s) of Subrecipient and JHU. For any jointly owned Inventions, JHU shall have the opportunity to preview and comment on all documents of record used in filing, prosecuting, and maintaining of any patent application and to participate in the selection of the patent attorney.

10.2 Copyrights.

10.2.1 Disposition of any copyrights or any copyrightable material created by Subrecipient in performance of the Statement of Work will be determined by the policy of the Subrecipient, subject to this **Section 10.2**.

10.2.2 Subrecipient shall provide copies of all copyrighted or copyrightable materials to the JHU PI. Subrecipient hereby grants to JHU an irrevocable, royalty-free, non-exclusive, worldwide right and perpetual license to all of Subrecipient's rights, in all media now known or hereafter developed, to distribute, use, copy, reproduce, create derivative works from, display, publish, perform, publicly display and sublicense any copyrights or copyrighted material (including any computer software and its documentation and/or databases) developed under this Subagreement for the purpose of education and research and/or to the extent required to meet JHU's obligations under its Prime Award.

10.3 Data. Subrecipient will own the data it generates under this Subagreement. Subrecipient hereby grants to JHU the right to receive copies of such data and to use such data for the purpose of education and research and/or to the extent required to meet JHU's obligations under its Prime Award.

11. **EQUIPMENT**

No Equipment shall be purchased using funds awarded under this Subagreement.

12. **CHANGES**

12.1 Funds awarded under this Award may only be used for the Project.

12.2 Subrecipient agrees to provide JHU with sufficient justification and supporting materials to support any requested change. All requests for approval required by this Section shall be submitted to the persons cited in Sections 3.7 and 6.1.

12.3 Subrecipient may not issue any subawards under this Subagreement without the express prior written consent of JHU. Should lower tier subawards be approved by JHU, Subrecipient is solely responsible to comply with all of its obligations under this Subagreement and to ensure that the agreement to a lower tier subrecipient reflects all the requirements of this Subagreement and

applicable law, the Prime Award, and any document referenced in any of these sources, as well as all other provisions necessary or prudent to effectuate such requirements and otherwise exercise appropriate monitoring of its lower tier subrecipients.

13. INSPECTION AND AUDIT

- 13.1 JHU, Sponsor and Prime Sponsor, or their assignee(s), reserve the right to inspect, upon reasonable advance notice and during normal business hours (except in the case of an emergency), Subrecipient's physical facilities, all aspects of the Statement of Work undertaken under this Subagreement, and all books, records, receipts, accounts, and other documentation of any kind pertaining to the Subagreement. Subrecipient agrees to provide copies of any and all such books, records, receipts, accounts, or other documentation to JHU, Sponsor or Prime Sponsor, or their assignee(s), in a timely fashion as reasonably requested by JHU, Sponsor or Prime Sponsor, or their assignee(s).
- 13.2 Subrecipient will keep all usual and proper records and books of accounts in accordance with Generally Accepted Accounting Principles (GAAP) relating to performance of the Statement of Work for a minimum period of three (3) years after the date of receipt of the final payment. During this period, JHU or an authorized representative shall have the right to audit, at its own expense, all books, receipts, accounts, records, and other documentation of funds received and costs and commitments incurred under this Subagreement. If an audit reveals a material discrepancy or error in reporting, Subrecipient will reimburse JHU upon request for the costs and expenses associated with such audit and will repay the unallowable costs.

14. TERMINATION

This Subagreement may be terminated by either party at any time upon thirty (30) days written notice to the other party; however, JHU may terminate on less than thirty (30) days' notice in the event such termination occurs pursuant to a notice of termination from the Sponsor to JHU. Upon such notification, Subrecipient shall proceed in an orderly fashion to limit or terminate any outstanding commitments, and to conclude the Project. Subrecipient shall submit a final financial report and/or progress report (if applicable) to JHU within forty-five (45) days of the effective date of termination. In the event that the Subagreement is terminated as a result of a breach by Subrecipient, non-cancellable expenses incurred by the Subrecipient in relation to the Project may be allowable, but only up to the date that Subrecipient receives the notice of the breach. If the Subagreement is terminated for any other reason, non-cancelable expenses incurred by the Subrecipient in relation to the Project through the date of termination may be allowable.

15. LIABILITIES AND LOSS

Subrecipient agrees to indemnify, protect, defend, and hold JHU, Sponsor, Prime Sponsor, their affiliates and related companies, and the employees, agents, officers, managers and directors of each ("Indemnified Parties"), harmless from and against any losses, costs, damages, claims or expenses, including reasonable attorneys' fees, arising out of or resulting from (i) Subrecipient's breach of this Subagreement, (ii) the negligence or willful misconduct of Subrecipient or any of

its agents, subrecipients, contractors, sub-contractors or employees, and (iii) performance of the Project, or which otherwise arise by, through or under Subrecipient. Subrecipient agrees that any activities by JHU, Sponsor or Prime Sponsor in connection with the Project, such as its review or proposal of suggested modifications to the Project, will not modify or waive the Indemnified Party's rights under this Section 14. Subrecipient's obligations are limited to the extent permitted or precluded under applicable laws, including state governmental immunity acts or state constitution. Nothing in this Subagreement will constitute an express or implied waiver of Subrecipient's governmental or sovereign immunities, if any.

16. INSURANCE

Subrecipient represents that it carries sufficient insurance coverage to comply with the requirements of federal, state and local laws as well as its obligations under this Subagreement.

17. HUMAN SUBJECTS/ANIMAL RESEARCH COMPLIANCE

- 17.1 Protection of Human Subjects. Subrecipient agrees that no research involving the use of human subjects will be conducted under this Subagreement.
- 17.2 Vertebrate Animals. Subrecipient agrees that no research involving the use of vertebrate animals will be conducted under this Subagreement.

18. EXPORT CONTROLS

- 18.1 Each party to this Subagreement assumes responsibility for determining whether its performance is subject to, and in compliance with, U.S. export control and sanction program laws and regulations ("U.S. Export Controls"), including but not limited to the Export Administration Regulations (Department of Commerce), the International Traffic in Arms Regulations (Department of State), and the sanctions programs embodied in regulations administered by the Department of the Treasury's Office of Foreign Assets Control (OFAC). Each party shall be responsible for obtaining and/or invoking for its own organization any authorization needed from a cognizant, government authority, in order to ensure its performance under this Subagreement, including export/re-export or import licenses and exemptions/exceptions. The parties shall cooperate to promote one another's compliance with U.S. Export Controls, but any such cooperation, including notice, advice or other assistance, shall not be relied upon as one party's assumption of any portion of another party's independent legal responsibility to comply.
- 18.2 In the spirit of such cooperation, JHU anticipates that fulfillment of this Subagreement will not require Subrecipient to receive Controlled Items from JHU. In the context of this Subagreement, Controlled Items are tangible or intangible items (e.g., commodities or technology) that are listed within U.S. Export Controls, such as the dual-use items found on the Commerce Control List (see 15 CFR 774), or the defense articles found on the U.S. Munitions List (see 22 CFR 121).
- 18.3 JHU further anticipates that fulfillment of this Subagreement will not require Subrecipient to enter into transactions or other activities that invoke one or more U.S. sanctions programs or embargoes.

- 18.4 JHU and Subrecipient shall independently assume full responsibility for their own release of Controlled Items to, or controlled transactions with, a foreign country or its citizens.
- 18.5 If either party discovers that it cannot reasonably ensure its lawful performance of activities involving Controlled Items or sanctions programs or embargoes, whether anticipated or unanticipated, where such activities are required in order to fulfill its obligations under this Subagreement, then the parties will make a good-faith effort to contemplate feasible, alternative activities. If the parties cannot mutually agree upon such alternative activities, and if that renders either or both parties unable to fulfill their respective obligations under this Subagreement, then the Subagreement may be terminated or amended as covered by Section 13.

19. ANTI-TERRORIST COMPLIANCE

- 19.1 Subrecipient is reminded that U.S. Executive Orders and U.S. law prohibits transactions with, and the provision of resources and support to, individuals and organizations associated with terrorism. It is the legal responsibility of the Subrecipient to ensure compliance with these Executive Orders and laws.
- 19.2 Subrecipient hereby agrees that all funds, including Subawards to lower-tier Subrecipients, will be used in compliance with all applicable United States anti-terrorist financing and asset control laws, regulations, rules and executive orders.
- 19.3 This provision must be included in all subagreements issued under this Subagreement.

20. GOVERNING LAW AND VENUE

- 20.1 This Subagreement shall be governed by, construed, and enforced for all purposes in accordance with the laws of the State of Maryland.
- 20.2 Each of the parties hereto agrees to venue in and submits to the exclusive jurisdiction of the state and/or federal courts located within the State of Maryland for any suit, hearing or other legal proceeding of every nature, kind and description whatsoever in the event of any dispute or controversy arising hereunder or relating hereto, or in the event any ruling, finding or other legal determination is required or desired hereunder. Both parties hereto agree to waive their respective rights to a trial by jury.

21. DISPUTES

Every effort shall be made to resolve any disputes arising in connection with this Subagreement in an amicable and informal manner. Failing to reach resolution, any dispute shall be finally settled under the Rules of Conciliation and Arbitration of the International Chamber of Commerce by one arbitrator, appointed in accordance with said Rules. Any and all hearings shall be conducted in the English language at a location mutually agreed upon by the parties.

Judgment upon the award rendered may be entered into any court having jurisdiction.

22. FORCE MAJEURE

Neither party will be responsible or liable to the other party for non-performance or delay in performance of any terms or conditions of this Subagreement due to acts or occurrences beyond the control of the nonperforming or delayed party, including, but not limited to, acts of God, acts of government, terrorism, wars, riots, strikes or other labor disputes, shortages of labor or materials, fires, and floods, provided the nonperforming or delayed party provides to the other party written notice of the existence of and the reason for such nonperformance or delay, and shall work diligently to mitigate its effects and make best efforts to resume performance as soon as practicable.

23. ORDER OF PRECEDENCE

Any inconsistency in this Subagreement shall be resolved by giving precedence in the following order:

- 23.1 The Subagreement;
- 23.2 Exhibit A, Statement of Work
- 23.3 Other documents, exhibits, and attachments.

24. ASSURANCES AND CERTIFICATIONS

- 24.1 General. Subrecipient represents and certifies that it has filed and will maintain all assurances or other documentation with the appropriate government agencies to the extent such assurances and documentation are required.
- 24.2 Debarment. Subrecipient certifies that neither Subrecipient nor any of its officers, employees, or agents performing any service under this Subagreement (including the Project Director) are presently or proposed to be debarred, suspended, declared ineligible or voluntarily excluded from participation in this transaction, under investigation for a crime or otherwise engaged in conduct for which a person can be debarred by any federal agency, and Subrecipient will immediately notify JHU upon any inquiry concerning commencement of any such proceeding concerning Subrecipient or such person referred to in this subparagraph.
- 24.3 Prohibited Uses. Subrecipient represents and warrants that it shall not use any part of the Subagreement funds or the income therefrom for any of the following purposes: (1) to fulfill any existing legally binding pledge of the Sponsor or Prime Sponsor or any other advisor to the account; (2) to provide any private benefit to the Prime Sponsor or any other advisor to the account, any family member thereof, any other person described in Section 4958(f)(7) of the Code with respect to the account, or to any individual who is not an appropriate beneficiary of the Subrecipient's charitable programs; (3) for lobbying, political contributions or to support political campaigns; or (4) for any other purpose other than one specified in Section 170(c)(2)(B) of the Code. Subrecipient further represents and warrants that it does not and will not knowingly provide financial support or other resources to any individual or entity to further unlawful acts

including acts of violence or terrorism, and Subrecipient is in compliance with all laws, statutes, and regulations restricting U.S. persons from dealing with any individuals, entities, groups, or countries subject to Office of Foreign Assets Control sanctions. Subrecipient will not provide any tax substantiation letter to JHU, Sponsor or Prime Sponsor or any other advisor to the account in connection with this Subagreement.

- 24.4 Equal Opportunity. Prime Sponsor gives high priority to the realization of equality of opportunity for all members of society. Prime Sponsor works to implement this policy in a variety of ways, internationally as well as in the United States, with due respect for the great diversity of situations in different countries and cultural contexts. Accordingly, it is Prime Sponsor's and Sponsor's expectation that Subrecipient will take appropriate steps to ensure equal employment opportunities to the fullest extent allowable under applicable law and will not discriminate on the basis of race, color, religion, age, sex, sexual orientation, gender identity, national origin, protected veteran status, status as a qualified individual with a disability or any other category of protected class or category as defined by any applicable law. Further, Subrecipient represents and warrants that it has established and shall maintain appropriate policies and procedures for training staff and receiving and addressing complaints regarding discrimination, harassment, retaliation, and other forms of workplace misconduct.
- 24.5 Changes. Subrecipient agrees to notify JHU promptly if there is any change of status in any of the above assurances and certifications.

25. RESEARCH MISCONDUCT

- 25.1 Subrecipient must maintain, and effectively communicate to its personnel, written policies and procedures for inquiring into, investigating, and addressing allegations of research misconduct. Research misconduct means the fabrication, falsification, or plagiarism in proposing, performing, or reviewing research, or in reporting research results.
- 25.2 If Subrecipient initiates a research misconduct investigation, it must notify JHU's research integrity officer within five (5) business days. Where research misconduct has affected data validity or reliability, JHU may require the Subrecipient and its collaborator authors to submit a correction or retraction of the data to a journal, publish the corrected data, or both. If Subrecipient does not comply with this requirement, JHU may invoke its rights to access the data (including copyrightable material developed under the Subagreement), have the data reviewed, and submit the correction.

26. MISCELLANEOUS

- 26.1 Neither party may assign or transfer this Subagreement, in whole or in part, without the written consent of an authorized representative of the other party. Any attempt to assign without prior written consent is void.
- 26.2 The relationship of the parties is that of independent contractors and they are not agents, employees, partners, or joint venturers of one another. No party has the authority to bind any other party in contract or to incur any debts or obligations on behalf of any other party, and no

party (including any employee or other representative of a party with responsibility for program matters) shall take any action that attempts or purports to bind any other party in contract or to incur any debts or obligations on behalf of any other party, without the affected party's authorized representative's prior written approval.

- 26.3 Subrecipient certifies and represents that the Statement of Work shall be performed in a professional and workmanlike manner and that any Deliverable shall be original to Subrecipient and will not infringe on any copyright held by any third party.
- 26.4 The Section headings appearing in this Subagreement have been inserted for the purpose of convenience and ready reference. They do not purport to, and shall not be deemed to, define, limit or extend the scope of intent of the Section to which they appertain.
- 26.5 If any provision of this Subagreement or any provision of any document incorporated by reference shall be held invalid, such invalidity shall not affect the other provisions of this Subagreement which can be given effect without the invalid provision, and to this end the provisions of this Subagreement are declared to be severable.
- 26.6 No waiver of any term or provision of this Subagreement whether by conduct or otherwise in any one or more instances shall be deemed to be, or construed as, a further or continuing waiver of any such term or provision, or of any other term or provision, of this Subagreement.
- 26.7 This Subagreement and Exhibits contain the entire agreement between the parties, and no statements, promises, or inducements made by either party or agent of either party that are not contained in this written Subagreement shall be valid or binding; and this Subagreement may not be enlarged, modified, or altered except in writing signed by an authorized representative of the parties.
- 26.8 This Subagreement may be executed in counterparts, each of which shall be deemed to be an original, but all of which, taken together shall constitute one and the same agreement.

27. TAX STATUS

Subrecipient shall notify JHU within five (5) business days after learning of a change in the Subrecipient's tax status.

[SIGNATURE PAGE FOLLOWS]

Please indicate acceptance of this Subagreement by having a duly authorized official sign this document.

ACCEPTED FOR:

THE JOHNS HOPKINS UNIVERSITY

CITY OF SAN BERNARDINO

Martin Domack
Contracts Associate
JHU Research Administration (JHURA)

Name:
Title:

DATE: _____

Date: _____

Attached Exhibits

- Exhibit A – Statement of Work
- Exhibit B – Milestone Payment Schedule
- Exhibit C – Sample Fixed Price Invoice
- Exhibit D – Additional Terms and Conditions



Love Your Block

Statement of Work

Overview

The primary purpose of this project is the design and implementation of Love Your Block, an impact volunteering grant program supporting volunteer-fueled projects that address local public problems. This grant program focuses on supporting cities to partner with community groups and activate resident volunteers to repair, remediate, and address blight in their neighborhoods.

The award of \$100,000 over two years will support resident-led revitalization efforts and fund a Love Your Block Fellow ("Fellow") recruited from the target community in accordance with this Agreement. The funding recognizes the City's commitment to engage volunteers in blight prevention and/or remediation activities such as housing repair and vacant lot transformation to revitalize low-income neighborhoods. An AmeriCorps VISTA member will provide additional capacity to this effort. The City and City Lead (as hereinafter defined) shall work fully and cooperatively with the Bloomberg Center for Public Innovation at Johns Hopkins (BCPI) and its strategic partners to achieve the goals of the Program.

Form Name:	Love Your Block
Submission Time:	December 1, 2023 8:10 pm
Browser:	Chrome 119.0.0.0 / Windows
IP Address:	47.153.78.115
Unique ID:	1170068517
Location:	33.8137, -117.2228

Section 1/7

City	San Bernardino
State	California
First Name	Amanda
Last Name	Hernandez
Your Title	Economic Development Division Manager
How long you have been in your role?	2 years
Your work email	hernandez_am@sbcity.org
Your work phone number	(909) 384-5207
Your physical mailing address	201 North E St.
The name and title of your direct supervisor	Mary Lanier, Interim Director of Community Development & Housing
The city's EIN number	95-6000772
Will you lead the proposed project?	Yes

Section 2/7

1. Please tell us about the public problem the eligible organization hopes to alleviate or solve with the proposed project. Specifically include the scale of the problem, who is impacted, and how. Please provide quantitative and qualitative data to describe the scale of the problem and the impact of this issue.

The City of San Bernardino is grappling with the dual challenges of urban blight and limited economic opportunities, particularly pronounced in its disadvantaged areas. Community partners have identified various vacant lots throughout the City, many of which are in states of neglect, contributing to the deterioration of many neighborhoods' aesthetics and safety. Economic indicators further highlight the scope of the challenge. According to the 2020 U.S. Census Bureau QuickFacts, San Bernardino's 5.5% unemployment rate exceeds the national average of 3.9%, and the median household income of \$65,311 trails behind the state's \$84,907 average. In addition, 15% of its residents live below the federal poverty line compared to the 12% statewide average, illustrating the economic hurdles residents face.

The impact of blighted properties on the community extends beyond economic metrics. These neglected spaces have become a source of safety concerns, diminishing the sense of security among residents. The decline in neighborhood quality due to blight has adversely affected community cohesion, as these areas become less conducive to social interactions and community activities. Furthermore, the city's image suffers, affecting local pride and deterring potential investments and new residents.

In response to these challenges, the City of San Bernardino, through a collaborative effort involving the Mayor's Office, the Economic Development department, and the Grants team, proposes a project centered around public engagement and beautifying public spaces. The initiative will transform neglected areas into vibrant, community-focused spaces through the installation of murals, public art, and clean-ups of vacant lots. These efforts are not only expected to improve the physical environment but also to stimulate local commerce, raise property values, and enhance community pride and engagement.

Integral to this project's success are community partners such as Making Hope Happen: Uplift San Bernardino and Music Changing Lives. These organizations will be pivotal in mobilizing community resources and encouraging public participation. The City of San Bernardino is committed to reversing the tide of urban decline, leveraging these challenges as opportunities for sustainable economic growth and community revitalization.

2. Please describe the eligible organization's commitment to addressing this problem and why it is a priority. Describe how the mayor or city chief executive has prioritized this problem. If relevant also, describe what has already been done to address this problem.

The City of San Bernardino recognizes the challenges of addressing urban blight and stimulating economic development as critical priorities for the well-being and growth of the community. The City's prioritization of this issue is evident in the city's strategic planning and policy-making. The Mayor and city executives have placed a significant emphasis on revitalization and economic development, recognizing that the health and vitality of the city's neighborhoods are inextricably linked to its overall economic success and the quality of life of its residents. This focus is underscored by the Mayor's active involvement in championing projects aimed at neighborhood improvement and economic revitalization.

Based on the City's 2020-2025 Consolidated Plan, its commitment to addressing the problem of urban blight and limited economic opportunities is evident and deeply rooted in strategic planning and community engagement. This aligns with the City's status as an entitlement city receiving CDBG funding to serve low- to moderate-income households and address urgent community development needs, including preventing or eliminating slums and blight.

The city's objectives, as outlined in the Needs Assessment of the Consolidated Plan, include addressing homelessness, affordable housing, expanding homeownership, and improving facilities and infrastructure, all of which contribute to economic development. In addition, the city has historically held a strong commitment to citizen participation and consultation processes. The engagement of a diverse group of stakeholders, including residents, business owners, and interest groups, has been central to identifying community priorities and shaping the city's strategic plans. This inclusive approach ensures that the strategies and goals set by the city are reflective of the community's needs and aspirations.

3. Please provide a brief description of your proposed project. In a few sentences, share your project's elevator pitch.

The proposed project will beautify public spaces, transforming blighted areas into vibrant community hubs and using art as a catalyst for change. Key activities include the installation of murals, public art projects, and the revitalization of vacant lots. Spearheaded by the Mayor's Office and in partnership with community organizations, the project will rejuvenate the cityscape, enhance local business prospects, and champion a sense of community pride.

4. How will volunteers be engaged in the project? How many volunteers do you expect to engage? Please describe what activities volunteers will take on and the volunteering frequency.

The project includes actively engaging volunteers through strategic collaborations with Community-Based Organizations and with the support and facilitation of the City, the AmeriCorps VISTA member, and the Love Your Block Fellow. The project is designed to harness the energy and commitment of the local community, channeling it into meaningful and impactful activities.

The engagement of volunteers will be a cornerstone of this initiative. The City anticipates engaging a significant number of volunteers, potentially in the hundreds, depending on the scale of each individual project and the community response. These volunteers will be drawn from diverse areas of the community, including local schools, businesses, community groups, and individual residents.

Volunteers will be involved in a range of activities, including:

Mural and Public Art Creation: Volunteers will have opportunities to assist in the creation and installation of murals and public art pieces. This may involve painting, preparation of sites, and assisting artists and project leaders.

Beautification and Clean-Up: Volunteers will play a key role in clean-up efforts in blighted areas, including trash removal, landscaping, and general beautification efforts to transform vacant and neglected spaces.

Community Outreach and Engagement: Some volunteers will be involved in outreach efforts, helping to spread the word about the project, engaging more community members, and organizing local events related to the project.

Project Support and Logistics: Volunteers may also assist with logistical aspects of the project, such as organizing materials, coordinating events, and supporting project management tasks.

The frequency of volunteering will vary based on the project phase and the specific needs of each activity. Some volunteers may participate in one-off events such as a specific clean-up day or mural painting event. In contrast, others may engage more regularly, contributing to ongoing activities throughout the project's duration.

By leveraging the strengths and resources of CBOs and the City, the project will create a structured yet flexible volunteering framework. This approach will not only facilitate effective and impactful volunteer participation but also ensure that volunteering experiences are rewarding and meaningful for all those involved.

5. How will you recruit volunteers who are from and/or currently live in the impacted communities and who are representative (e.g., gender, race, age, different-ability) of the area of focus?

The City will recruit volunteers from and living in the impacted communities who are representative of the focus area. This will involve collaboration with City Council members, local organizations, and using the City's social media presence and email marketing capabilities.

City Council members, known for their close connections with constituencies, are integral to volunteer recruitment. They will leverage community meetings, local events, and their personal networks to reach out to residents, informing them about volunteer opportunities and encouraging participation. Additionally, partnerships with local organizations, such as nonprofits, educational institutions, and community groups, will be instrumental. These organizations have established trust within the community and can effectively mobilize volunteers from various demographic segments.

Furthermore, the City plans to use social media platforms to amplify the project's messaging and reach a diverse audience. The social media campaigns will be tailored to highlight the project's community impact, featuring stories and visuals that resonate with the local population to encourage participation.

Email marketing is another key component of the City's recruitment strategy. Targeted email campaigns will disseminate information about volunteering opportunities, ensuring broad outreach across different community groups. The content of these emails will be designed to be inclusive and engaging, catering to a wide spectrum of residents, including those with varying levels of digital literacy.

The City's approach to volunteer recruitment emphasizes inclusivity and targeted outreach. The goal is to reflect the diverse demographic makeup of the area in the volunteer team. Special efforts will be made to ensure accessibility for differently-abled individuals, providing them with meaningful opportunities to contribute. Through this multifaceted approach, the City will form a volunteer base that truly embodies the spirit and diversity of the community, thereby enhancing the project's effectiveness and impact.

6. Who will act as the executive sponsor (e.g., chief of staff, deputy mayor, deputy chief of staff) of this project within the mayor's office and ensure the project has executive support?

The executive sponsor of this project within the Mayor's office, ensuring executive support and oversight, is Kenesha Boyd, who holds the position of Program Lead in the Office of the Mayor.

As the executive sponsor, Boyd will act as a liaison between the project team and the Mayor's office, facilitating communication and decision-making processes, ensuring that the Mayor's vision for urban revitalization and community engagement is reflected.

7. What role will the mayor or city chief executive play during the design, implementation, and celebration of the project?

The Mayor will be pivotal as a champion and supporter throughout its design, implementation, and celebration stages. During the design phase, the Mayor will actively advocate for the project, ensuring it aligns with the city's broader goals and garners necessary stakeholder support. As the project is implemented, the Mayor's continuous advocacy and involvement will be crucial in addressing challenges, facilitating resources, and sustaining momentum among teams and community partners. This leadership will extend to the celebration stage, where the Mayor will be central in public events and communications, highlighting the collaborative achievements and the project's community impact. The Mayor's consistent support and visibility throughout these phases will be instrumental to the project's success in creating transformative community development in San Bernardino.

8. When would the project launch?

The project will launch approximately three months after the award announcement, anticipated on February 6, 2024. This timeline allows for the necessary City Council award acceptance and the execution of the grant agreement. Therefore, the anticipated launch date for the project would be estimated for early May 2024, providing adequate time for all necessary preparations and approvals ensuring a solid foundation for the project's successful start.

9. Which city departments/agencies will be involved in the project? What will their roles be throughout the project?

Several key City departments will be involved in the project, including the Mayor's Office, the Economic Development Department, and the Grants Team.

The Mayor's Office will provide essential support, advocating for the project and ensuring alignment with the city's strategic objectives. The Mayor's Office will also facilitate collaborations between stakeholders and play a role in high-level decision-making and mobilizing resources necessary for the project's success.

The Economic Development Department will oversee the day-to-day operations of the project, ensuring that all activities are carried out efficiently and effectively. The Economic Development Department will coordinate with the Mayor's Office, the Grants Team, community partners, the Love Your Block Fellow, and Americorps VISTA to ensure smooth implementation of the project activities. This department will also monitor the project's progress and impact, making adjustments as necessary to achieve the desired outcomes.

The Grants Team will be responsible for ensuring grant compliance. This includes managing the financial aspects of the grant, ensuring that all activities adhere to the grant's terms and conditions, and maintaining accurate and timely reporting. Their role is crucial in ensuring that the project stays on track with the goals and objectives and that all financial transactions and documentation are handled appropriately.

Each of these departments and agencies brings unique expertise and resources to the project. Their collaborative efforts are essential in ensuring the project's effective implementation, compliance with grant requirements, and overall success.

10. Which community partners will be involved in this project? What will their roles be throughout the project? For example: nonprofits, community based organizations, businesses, schools, churches, colleges/universities, hospitals, corporate partners and other interested community partners.

Two key community partners will be involved in the project, Making Hope Happen: Uplift San Bernardino and Music Changing Lives.

Making Hope Happen: Uplift San Bernardino will primarily focus on volunteer engagement and logistics. Their responsibilities will include recruiting volunteers, which is crucial for the hands-on aspects of the project. They will also provide meeting space, facilitating the project's coordination and stakeholder collaboration. Additionally, Making Hope Happen will deploy volunteers to identify potential project sites, ensuring that the revitalization efforts are targeted to areas most in need and where they can have the greatest impact.

Music Changing Lives will serve as the primary point of contact for a diverse group of participants and contributors. They will convene meetings among the core team and maintain effective communication and coordination. Furthermore, Music Changing Lives will liaise with artists, contractors, researchers, and community groups, ensuring that all parties are aligned with the project's goals and timelines. Their role as the central coordinator will be vital in streamlining efforts and maintaining the project's momentum.

Both organizations, with their complementary roles, will be integral to the project's success, ensuring effective community involvement, efficient project management, and successfully realizing the project's objectives.

11. What result(s) do you expect to achieve through Love Your Block? For example: number of volunteers engaged, volunteer hours, community projects completed, pounds of trash removed, square feet of graffiti removed, trees planted, and community partners engaged.

Through the Love Your Block initiative, the City expects to achieve tangible and impactful results that will significantly contribute to the revitalization and development of the community.

A primary result will be successfully completing various community-driven projects. These projects, ranging from the installation of public art and murals to the beautification and clean-up of vacant lots, will transform blighted areas into vibrant community spaces. The successful execution of these projects will not only improve the aesthetic appeal of the neighborhoods but also encourage a sense of community pride and ownership.

Another expected outcome is volunteer engagement from within the community. The project will mobilize residents, empowering them to play an active role in transforming their neighborhoods. The number of volunteers participating will be a key metric, reflecting community involvement and commitment to the initiative.

The project also anticipates engaging with various community partners, such as local organizations, businesses, and groups, including local artists, that will collaborate in various aspects of the project. The involvement of these partners is essential to bring diverse resources, expertise, and perspectives to the project, enhancing its scope and impact.

These outcomes will collectively contribute to the project's goal of supporting community development, enhancing the quality of life for residents, and driving economic growth in the city.

12. How will you measure the impact of Love Your Block? Please identify up to five (5) measures the mayor and other key executives (e.g., council members, chief of staff, etc.), as well as engaged residents and community partners will receive to show the impact of the project on the stated public challenge.

The impact of the Love Your Block project will be measured through a combination of quantitative and qualitative metrics. This includes regular community surveys, which will gather feedback from residents and stakeholders on their perceptions of the neighborhood improvements and the overall effectiveness of the projects. The surveys will be used to collect data throughout the project phases of pre-during and -post-implementation.

Another crucial measure will be the number of projects completed, serving as a quantitative indicator of the initiative's reach in physically transforming blighted areas. The degree of community engagement will also be closely monitored, including tracking volunteer participation rates and involvement of local organizations, reflecting the community's support and involvement. Additionally, the physical transformation of targeted areas will be assessed through before-and-after analyses, using photographic documentation and site visits to visually capture the changes.

Finally, the long-term impact on social cohesion will be measured through follow-up surveys and interviews, evaluating changes in community interaction and social ties post-project completion. These measures will collectively provide a measurable overview of the Love Your Block initiative's success in revitalizing neighborhoods and enhancing the quality of life for San Bernardino residents.

13. How will you track metrics for the project (e.g., dashboard, bi-weekly status meeting, etc.)? You may provide examples of how the city has tracked similar project-related metrics.

The City of San Bernardino will employ a multifaceted approach to track metrics for the Love Your Block project through combined regular stakeholder meetings, updates to the City Council, and the use of technology for real-time tracking and visualization of project developments.

Regular stakeholder meetings will be a key component of the tracking strategy. These meetings will provide a platform for discussing project progress, addressing challenges, and sharing insights and feedback. They will involve representatives from the city departments, community partners, volunteers, and other relevant stakeholders. The frequency of these meetings will reflect timely and effective communication.

The project team will also provide regular updates to the City Council. These updates will include detailed reports on the project's progress, including the number of projects completed, volunteer engagement statistics, and the impact on community cohesion and neighborhood improvement. This will ensure that the city's leadership is kept abreast of the initiative's progress and can provide guidance and support as needed.

Leveraging technology, the city will use an ESRI map to visually track project metrics. This interactive map will include project development timelines, allowing stakeholders to see the geographical spread and progress of various initiatives in real time. This tool has been effective in past city projects for its ability to provide a clear and dynamic overview of project developments.

In the past, the City of San Bernardino has successfully used similar methods to track project-related metrics. For instance, stakeholder meetings and council updates have been standard practices in maintaining transparency and accountability in city initiatives. Using ESRI maps for tracking has provided an innovative and efficient way to monitor and communicate project progress to all involved parties.

By combining these methods, the city will ensure that the Love Your Block project is tracked effectively, with clear, accessible, and up-to-date information available, facilitating informed decision-making and continuous improvement.

14. How often does the eligible organization collect demographic data? Who is tasked with this data collection?

The City collects demographic data on a regular basis using ESRI for data collection and analysis. This platform enables the city to access and analyze comprehensive demographic information efficiently.

The frequency of demographic data collection can vary based on project requirements and objectives. For a project like Love Your Block, where understanding community composition is crucial for effective planning and implementation, the city will collect and review demographic data periodically throughout the project lifecycle. This will take place bi-annually to ensure that the data remains current and relevant.

The responsibility for this data collection typically falls to a designated team or department within the city organization. For this project, this will include the Economic Development Department and the Mayor's office. These teams responsible for demographic data collection would use ESRI to gather, update, and analyze relevant demographic information, providing crucial insights for decision-making and project adaptation. Regular collection and analysis of demographic data are essential for understanding the community's changing needs and dynamics, enabling the city to tailor its initiatives effectively and ensure that they are as inclusive and impactful as possible.

15. What demographic data does the eligible organization collect, and how is that information used?

Using ESRI technology, the City of San Bernardino collects various demographic data, including ethnicity, income levels, household information, and the number of residents without access to private transportation. This data is crucial in ensuring that the city's projects are tailored to the diverse needs of its community. Ethnicity data helps understand cultural diversity, enabling the city to design inclusive and culturally sensitive projects. Information on income levels identifies economically disadvantaged areas to prioritize projects and maximize impact on living standards and economic opportunities. Household data detailing size and composition is helpful in addressing the specific needs of different household types, from families with children to elderly residents. Additionally, data on access to private transportation is important to plan accessible events and attractions, especially for those reliant on public transport. This demographic information, analyzed using tools like ESRI, enables data-driven decision-making, ensuring projects like Love Your Block are inclusive, equitable, and responsive to the community's unique characteristics, ultimately enhancing project effectiveness and encouraging community engagement.

16. Please describe how the eligible organization has made grants to community partners and residents in the past. If the eligible organization has not provided such grants, please describe how you will implement such a process and what, if any, support you will need to do so, including partnering with a city agency, nonprofit, or university.

Historically, the City of San Bernardino has facilitated the provision of grants to community partners and residents through a structured and transparent process. This process typically involves an application procedure and competitive bidding, often realized through Requests for Proposals (RFPs).

The application process is designed to be accessible and equitable, allowing a diverse range of community organizations and residents to apply for funding. Applicants must provide detailed information about their proposed projects, including objectives, target populations, budgets, and anticipated outcomes. This ensures that the city has a comprehensive understanding of each proposal and can assess its potential impact and feasibility.

The competitive bidding process through RFPs is a critical component of the City's grant-making approach. RFPs are publicly announced, inviting interested parties to submit their proposals. These RFPs clearly outline the criteria and requirements for the grants, ensuring that all applicants are aware of the expectations and evaluation standards. The proposals received are then reviewed and evaluated based on these predefined criteria, which typically include project relevance, potential impact, feasibility, and alignment with the city's strategic objectives.

This "best practice" method ensures a fair and transparent selection process, where grants are awarded based on merit and alignment with the city's goals and priorities. It allows the city to support various initiatives, from community development projects to cultural and educational programs supporting diverse and impactful community engagement. Through this process, the City of San Bernardino's grant-making process supports impactful projects, encourages community involvement, and aligns with the city's broader goals of development and revitalization.

17. How will you ensure that residents and community groups with limited or no involvement are made aware of the opportunity to apply for Love Your Block mini-grants? What activities, resources, or workshops do you plan to make available for residents and community groups to support them during the application process?

To ensure that residents and community groups, particularly those with limited or no previous involvement, are made aware of the opportunity to apply for Love Your Block mini-grants, the City of San Bernardino will employ a multi-channel outreach strategy. This approach will combine digital and physical methods to reach the widest possible audience and encourage diverse participation. These methods include:

Physical Outreach at Community Events: The city will leverage existing community events to conduct outreach. Setting up information booths, distributing flyers, and engaging directly with attendees at these events will help reach residents who might not be aware of the mini-grants.

Economic Development Email Newsletter: Using the city's economic development email newsletter to disseminate information about the mini-grants will capture the attention of subscribers who are already interested in local development issues.

Collaboration with Community-Based Organizations (CBOs): Partnering with CBOs is crucial, as they often have established networks and credibility within various community segments. These organizations include Making Hope Happen: Uplift San Bernardino and Music Changing Lives to help spread the word and encourage applications from groups that might otherwise be unaware of the opportunity.

Involvement of City Council Members: City Council members will play a pivotal role in outreach, particularly within their districts. Their direct communication with constituents and participation in local events can significantly enhance awareness of the mini-grants.

Distribution of Flyers: Flyers will be used as an effective tool for reaching residents in various community spaces, such as libraries, community centers, local businesses, and schools. This ensures that information about the mini-grants reaches a broad audience, including those who may not have digital access.

Workshops for Application and Volunteering: Organizing workshops will not only inform residents and community groups about the mini-grants but also guide them through the application process. These workshops will be instrumental in demystifying the process and encouraging applications from groups who may be less familiar with grant applications.

Through this comprehensive outreach strategy, the City of San Bernardino will ensure that information about the Love Your Block mini-grants reaches all corners of the community, including those groups and residents with limited or no previous involvement in such initiatives. This approach is designed to cultivate inclusivity and encourage wide-ranging participation in the city's community development efforts.

18. Please describe the eligible organization's practices and considerations around diversity and inclusion when making grants to community partners or residents. What top lessons learned will you translate or adapt to this grant? If this is a new commitment, describe what best practices and considerations you plan to incorporate. We value learning, so please highlight any shortcomings with your past efforts towards diversity and inclusion that you would improve or address with this project.

In its commitment to diversity and inclusion, the City of San Bernardino has established specific practices and considerations when making grants to community partners or residents. This approach, which is continually evolving, reflects the city's dedication to fostering an inclusive and equitable community.

A key practice in the city's grant-making and contract award process is prioritizing local vendors, with a particular focus on supporting minority and women-owned businesses. This preference for local vendors not only stimulates the local economy but also ensures that the benefits of the city's projects are directly felt within the community. By actively seeking out and prioritizing businesses owned by underrepresented groups, the city demonstrates its commitment to leveling the playing field and promoting diversity in economic opportunities.

In translating these practices to the Love Your Block grant, the city plans to incorporate several lessons learned from past experiences:

Broadening Outreach: Recognizing that reaching a diverse pool of applicants requires intentional and varied outreach efforts, the city intends to use multiple channels and strategies to engage a wide range of community members, ensuring that information about the grant opportunities reaches underrepresented groups.

Simplifying Application Processes: To make grant opportunities more accessible, the city will simplify the application process. This includes clear, jargon-free guidelines and streamlined procedures, which are particularly important for smaller organizations or businesses that may not have extensive proposal-writing experience.

Capacity Building for Applicants: Offering workshops and support for potential applicants, especially targeting minority and women-owned businesses and organizations, can help build their capacity to successfully apply for grants. This not only aids in the current mini-grant process but also equips them with skills for future opportunities.

Incorporating Feedback Mechanisms: Establishing channels for feedback from past and potential grantees, especially from diverse community sectors, will help the city identify and address any shortcomings in its approach to diversity and inclusion.

Transparent Evaluation and Selection: Ensuring the grant evaluation and selection process is transparent and based on clear, objective criteria will build trust and credibility in the community.

The city acknowledges that there is always room for improvement in efforts towards diversity and inclusion. Past initiatives have highlighted the need for more targeted outreach and support for underrepresented groups, ensuring they are not only aware of grant opportunities but also equipped

to apply for them. By implementing these best practices and learning from past experiences, the City of San Bernardino aims to enhance its commitment to diversity and inclusion in its mini-grant-making for the Love Your Block initiative and beyond.

19. Please describe plans for sustaining the project after the two-year grant period. Indicate any relevant conversations about future funding and partnerships with the eligible organization and community partners such as community foundations, local businesses, or universities.

The City's plan for sustaining the Love Your Block initiative beyond the initial two-year grant period will include future funding and strengthening partnerships. Particularly the possible use of Community Development Block Grant (CDBG) funds, which are specifically allocated for community development purposes, would be an ideal fit for continuing the initiative's objectives.

Additionally, the city will actively seek other grant opportunities, both from government and private sources, to secure ongoing financial support for the project. Collaborations with CBOs will continue to play a vital role, not only in providing manpower and local insights but also in accessing additional funding sources through their networks. These collaborations offer diverse sustainability benefits, from potential financial support to expert guidance and additional resources.

Finally, ongoing community engagement and advocacy will be crucial in maintaining support and interest in the project. Regular communication about the project's progress and its impact will be instrumental in attracting continued support from a variety of stakeholders. Through these strategic approaches, the City of San Bernardino will establish a solid foundation for the Love Your Block initiative to thrive and expand its positive impact in the community well into the future.

20. Please identify staff who will be responsible for this project. Provide their title, full name, the role they will play in the proposed project, and what their other responsibilities are. Explain why this project falls under their purview.

The City of San Bernardino has designated key staff members who will be responsible for overseeing and managing various aspects of the project. Each staff member will ensure the project's successful implementation and alignment with the city's broader goals. Their roles, titles, and other responsibilities are outlined as follows:

Mary Alvarez-Gomez, Grants Division Manager, will manage the administration of the grant. This includes overseeing the budget, ensuring compliance with grant requirements, and managing reporting and documentation. As a Grant Division Manager, Mary's role involves managing various city grants, ensuring that they are utilized effectively and in compliance with all stipulations. The Love Your Block project falls under Mary's purview due to her expertise in grant management and her role in ensuring that city projects funded through grants meet their objectives and adhere to funding guidelines.

Amanda Hernandez, Economic Development Division Manager, will oversee the execution and day-to-day operations of the Love Your Block project. She will ensure that all project activities are carried out efficiently and effectively. Her role includes coordinating with various stakeholders, including the Mayor's Office, the Grants Team, community partners, the Love Your Block Fellow, and AmeriCorps VISTA, to ensure smooth implementation of project activities. Additionally, Hernandez will monitor the project's progress and impact, making necessary adjustments to meet the desired outcomes. Amanda's broader role in the Economic Development Division involves overseeing various economic development initiatives and projects within the city, aimed at promoting growth and prosperity in the community. The Love Your Block project falls under her purview due to her leadership role in the Economic Development Division, where she is responsible for managing projects that drive economic growth and community development, which align with the objectives of the proposed project.

Kenesha Boyd, Program Lead, Office of the Mayor, will serve as the Program Lead in the Mayor's Office and will play a pivotal role in liaising between the project team and the Mayor's Office. She will be involved in facilitating high-level decision-making, strategic guidance, and project advocacy. Kenesha's other responsibilities include overseeing various programs and initiatives under the Mayor's Office, ensuring they align with the Mayor's vision and the City's strategic goals. The Love Your Block project falls under her purview due to her position in the Mayor's Office, which involves overseeing key city initiatives and ensuring their alignment with the city's overall strategic objectives.

21. Please describe how the eligible organization will recruit, manage, and support the AmeriCorps VISTA member and how the VISTA will support the implementation of the project. Describe how the eligible organization plans to train, support, and deploy the AmeriCorps member. Include the organizational structure, where the AmeriCorps VISTA will be placed in the organization and to whom they will report. Please include in the organizational structure the office of the mayor, city chief executive, and/or department director. Please describe how the VISTA will lead volunteer recruitment and impact volunteering through outreach, marketing campaigns, building a social media presence and other key activities. AmeriCorps VISTA members' time must be used in accordance with the core principles of the VISTA program to improve lives, strengthen communities, and foster civic engagement through service and volunteering. Include any information about previous experience the city has had with AmeriCorps VISTA members.

The City of San Bernardino has an existing structured recruitment process that involves collaboration between the Mayor's Office, Human Resources, Economic Development Staff, and CBOs to ensure wide dissemination of the employment opportunity to attract suitable candidates that are representative of the community.

Once recruited, the AmeriCorps VISTA member will undergo comprehensive training similar to other city staff, ensuring they are well-equipped to undertake their responsibilities effectively. This training will incorporate guidelines specific to their role and responsibilities within the context and core principles of the Love Your Block project, focusing on improving lives, strengthening communities, and fostering civic engagement.

The AmeriCorps VISTA will be integrated within the city's organizational structure, which includes the office of the mayor, the city chief executive, and the department director. They will report to the Economic Development Division Manager, who will ensure clear lines of communication and accountability. This organizational placement is designed to provide the VISTA with the necessary oversight and support while positioning them effectively to contribute to the project's goals.

The AmeriCorps VISTA will lead volunteer recruitment and impact volunteering through various activities, including outreach, marketing campaigns, building a social media presence, and collaborating with the Public Information Officer and marketing staff. Their role will be critical in amplifying the project's reach and engaging the community meaningfully. The VISTA's efforts will be supported by managerial staff from key City departments, who will provide them with the necessary resources and guidance for training and implementing effective marketing and outreach strategies.

The City of San Bernardino has not yet had the opportunity to experience working with AmeriCorps VISTA members. This Love Your Block project will be an initial experience integrating AmeriCorps VISTA members into a project.

22. Please describe how the eligible organization will recruit, manage, and support the Love Your Block Fellow for two years. Please describe how the city plans to recruit, train, support, and deploy the two-year Love Your Block Fellow, including where the Fellow will be placed in the organizational structure, and who will supervise the Fellow.

Implementing a similar recruitment process as previously mentioned for the AmeriCorps VISTA, the City will recruit, manage, and support the Love Your Block Fellow over a two-year period, focusing on leveraging local talent and expertise. The recruitment process for the Fellow will emphasize the importance of strong community ties, prioritizing candidates who are either current residents or have a longstanding connection to the neighborhood, coupled with a history of building local relationships. This focus will ensure that the Fellow is deeply rooted in the community they will serve, an essential factor for the role's focus on community engagement.

Upon selection, the Fellow will undergo training structured similarly to the City's internship program training to equip them with the necessary skills and knowledge for their role. This training will be overseen by the Economic Development Department, which will also manage the Fellow's day-to-day activities. The Fellow will be placed within this department, working under the direction of the Economic Development Division Manager. This placement provides a clear line of supervision and support, crucial for the Fellow's effective integration into the city's organizational structure.

The primary responsibilities of the Love Your Block Fellow include developing and implementing a community engagement strategy and managing various program activities. The Fellow will be key in fostering participation and support for the Project, working closely with residents, community organizations, and other stakeholders. By focusing on candidates with strong community connections and providing them with training and support, the Fellow will significantly contribute to the success of the proposed Love Your Block project.

Section 7/7

23. Is your city currently a member of the Cities of Service coalition?

No

Letters of support from the critical departments/agencies.

https://drive.google.com/a/jhupublicinnovation.org/uc?id=1Ce4TUhkLz_U9ME9JqRQpO6o6l4xXA60s&export=download&display=/SanBernardino_152226022_LettersofSupport_CriticalDepartments.pdf

Letters of support from the critical community partners.

https://drive.google.com/a/jhupublicinnovation.org/uc?id=1bQWu8aT8Tccs4YsizrKVrzQ0f-dP6amS&export=download&display=/SanBernardino_152226170_LettersofSupport_CommunityPartners.pdf

Organizational chart that shows the relationship between the staff responsible for this project to the mayor and senior leadership.

https://drive.google.com/a/jhupublicinnovation.org/uc?id=1A9OMTn7vE2hA7N1iPE_bmfdRFGxvxEps&export=download&display=/SanBernardino_152226188_LYBOrganizationalChart.pdf

Upload the completed Declaration of Service here.

https://drive.google.com/a/jhupublicinnovation.org/uc?id=1dgm1RAr4-AQdMZAIfZzrNb6EvFm6z171&export=download&display=/SanBernardino_152225890_LoveYourBlockGrant.pdf

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CITIES OF SERVICE

DECLARATION OF SERVICE

WHEREAS Cities of Service brings together and supports mayors and city leaders to harness and focus the energies of our citizens to solve pressing public problems and build stronger communities;

WHEREAS cities, home to many of the world's most persistent challenges, are well-positioned to bring leadership, energy and innovation to tackle pressing public problems;

WHEREAS local government works better when it is open to the ideas and talents of citizens and engages them to help identify and solve public problems;


WHEREAS citizen contributions can take many forms, from defining and prioritizing problems to generating ideas and volunteering their time, creativity, and expertise;

WHEREAS citizens have deep expertise in their own lives and in what's best for their families and communities — and this expertise can be leveraged to deliver better services and solve public problems;

NOW, THEREFORE, we resolve to advance a coalition of mayors and city leaders from cities large and small to harness and focus the energies of our citizens. Cities of Service coalition members work together to increase authentic and robust opportunities for citizens to take action in our cities by:

- Developing comprehensive strategies focused on engaging citizens and established community partners to the areas of greatest local need to help create safer, healthier, thriving cities;
- Working with mayors and city leaders in other cities to spread best practices that accelerate citizen engagement, produce real and measurable results, and improve quality of life; and
- Calling on other mayors and city leaders to join this global movement to build stronger cities by changing the way local government and citizens work together.

Citizens are residents who actively participate in their community and who see themselves as integral partners in tackling emerging challenges and creating better places to live, work, and play.

		Helen Tran	11/16/23
<small>MAYOR'S SIGNATURE</small>		<small>MAYOR'S NAME (PLEASE PRINT)</small>	<small>TODAY'S DATE</small>
290 N D St			San Bernardino, CA 92401
<small>MAYOR'S OFFICE ADDRESS</small>			<small>CITY, STATE, ZIP</small>
mayor@sbcity.org		(909) 384-5133	
<small>MAYOR'S EMAIL ADDRESS</small>		<small>MAYOR'S TELEPHONE</small>	
Kenesha Boyd	Executive Assistant		
<small>STAFF CONTACT NAME</small>	<small>STAFF CONTACT TITLE</small>		
boyd_ke@sbcity.org	(909) 384-5133		
<small>STAFF CONTACT EMAIL ADDRESS</small>	<small>STAFF CONTACT TELEPHONE</small>		

TO JOIN CITIES OF SERVICE

Please read and sign the Declaration of Service. Return the completed form to Bloomberg Center for Public Innovation at Johns Hopkins Cities of Service: BCPIcivicengagement@jh.edu.



City of
San Bernardino

December 1, 2023

Amanda Daflos, Executive Director
Bloomberg Center for Public Innovation
At John Hopkins University
bcpicivicengagement@jh.edu

RE: Letter of Support for the City of San Bernardino Love Your Block Grant Application

Dear Amanda Daflos,

I am writing on behalf of the City of San Bernardino's Economic Development Department to express our enthusiastic support for the City of San Bernardino's Love Your Block (LYB) grant application. Our organization, which supports renovation through community innovation and creativity, is deeply invested in improving our city's neighborhoods.

The LYB grant program's focus on community-driven solutions to address blight and improve neighborhoods aligns perfectly with our own objectives. We are excited about the prospect of engaging our members and volunteers in meaningful projects that will beautify our city and strengthen our community's bonds.

The City of San Bernardino plans to rejuvenate the cityscape, enhance local business prospects, and expand the sense of community pride.

We stand ready to assist in ensuring the success of the LYB project in San Bernardino and believe that together, we can transform our shared vision of vibrant, thriving neighborhoods into reality.

Sincerely,

Amanda Hernandez

Amanda Hernandez
Economic Development Division Manager
City of San Bernardino



City of
San Bernardino

December 1st, 2023

Amanda Daflos, Executive Director
Bloomberg Center for Public Innovation
At Johns Hopkins University
bcpicivicengagement@jh.edu

RE: Letter of Support for the City of San Bernardino Love Your Block Grant Application

Dear Amanda Daflos,

I am writing on behalf of the Grants Division of the Office of the City Manager for the City of San Bernardino to express our enthusiastic support for the City of San Bernardino's Love Your Block (LYB) grant application. The Grants Division focuses on pursuing funding opportunities that work to improve city programs, critical infrastructure, and the needs of our community. We actively engage with community stakeholders who are deeply invested in improving our city's neighborhoods through collaboration to improve community-driven results.

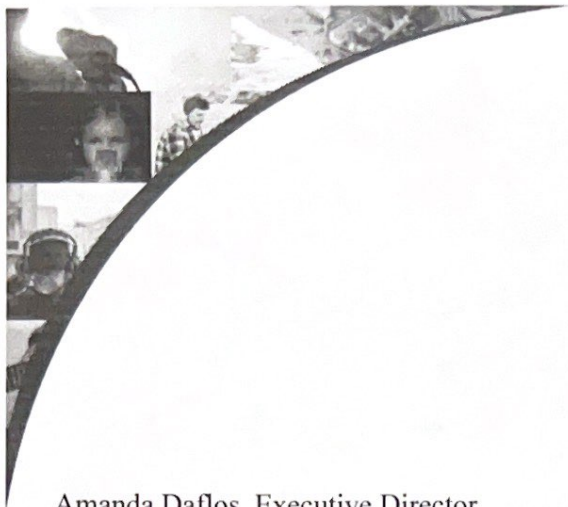
The LYB grant program's focus on community-driven solutions to address blight and improve neighborhoods aligns perfectly with our objectives. We are excited about the prospect of engaging our members and volunteers in meaningful projects that will beautify our city and strengthen our community's bonds.

The City of San Bernardino's Grants Division will provide resources to the staff implementing this project through technical assistance and grant management best practices to ensure successful delivery of program objectives and outcomes.

We stand ready to assist in ensuring the success of the LYB project in San Bernardino and believe that together, we can transform our shared vision of vibrant, thriving neighborhoods into reality.

Sincerely,

Mary Alvarez-Gomez
Grants Division Manager
Grants Division, Office of the City Manager
alvarez-gomez_ma@sbcity.org



Amanda Daflos, Executive Director
Bloomberg Center for Public Innovation
At Johns Hopkins University
bcpicivicengagement@jh.edu

November 13, 2023

Subject: Letter of Support for the City of San Bernardino Love Your Block Grant Application

Dear Amanda Daflos,

I am writing on behalf of Music Changing Lives to express our enthusiastic support for the City of San Bernardino's Love Your Block (LYB) grant application. At Music Changing Lives, our mission is to offer the highest quality music and art enrichment programs paired with academic support to underprivileged and at-risk youth ages 5 and older. We work to improve their chances of achieving a positive and successful future and transform them into active and knowledgeable civic participants. Music Changing Lives is deeply invested in improving our city's neighborhoods.

The LYB grant program's focus on community-driven solutions to address blight and improve neighborhoods aligns perfectly with our own objectives. We are excited about the prospect of engaging our members and volunteers in meaningful projects that will beautify our city and strengthen our community's bonds.

At the turn of the 19th Century, urban planners devised the City Beautiful Movement to help alleviate the ills plaguing impoverished areas. While the movement had its critics, one simple fact stands the test of time: people want to live in safe, healthy, beautiful places where opportunities do not pass by landing in greener places. Today, in San Bernardino, California, a group of concerned residents, activists, developers, youth, workers, moms and dads, led by Music Changing Lives, are re-inventing and reclaiming public space providing evidence that we Love Our Block.

The City, in partnership with Music Changing Lives, will use storytelling and collaboration to revitalize our community one story, one brush stroke and one music note

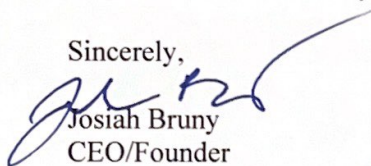
at a time. If awarded, the LYB funding will help amplify one of the greatest community-led movements happening in one of the poorest areas of California.

The proposed project, designed to beautify, empower, and revitalize the city, will help people take ownership in the development of their communities and local economy through Arts, innovation and social and racial equity.

Through this work, we will imagine together and expand our capacity to hold space for youth and adults to use their voices to build powerful narratives through music, spoken word, video, and other creative and artistic expressions.

We stand ready to assist in ensuring the success of the LYB project in San Bernardino and believe that together, we can transform our shared vision of vibrant, thriving neighborhoods into reality.

Sincerely,



Jostiah Bruny
CEO/Founder

Music Changing Lives

JBruny@MusicChangingLives.org





November 30, 2023

Amanda Daflos, Executive Director
Bloomberg Center for Public Innovation
At Johns Hopkins University
bcpicivicengagement@jh.edu

Subject: Letter of Support for the City of San Bernardino Love Your Block Grant Application

Dear Amanda Daflos,

I am writing on behalf of Uplift San Bernardino, a collective impact initiative at the Making Hope Happen Foundation to express our enthusiastic support for the City of San Bernardino's Love Your Block (LYB) grant application. Through our partners and in collaboration with the community, Uplift San Bernardino is building a generation of successful adults who are committed to building roots in San Bernardino, and we are all deeply invested in improving our city's neighborhoods.

The LYB grant program's focus on community-driven solutions to address blight and improve neighborhoods aligns perfectly with our own objectives. We are excited about the prospect of engaging our members and volunteers in meaningful projects that will beautify our city and strengthen our community's bonds.

We stand ready to assist in ensuring the success of the LYB project in San Bernardino and believe that together, we can transform our shared vision of vibrant, thriving neighborhoods into reality.

Sincerely,

Niki Dettman
Chief Executive Officer
Making Hope Happen Foundation

Karen Suarez
Vice President of Collective Impact
Uplift San Bernardino
Making Hope Happen Foundation

LOVE YOUR BLOCK ORGANIZATION CHART

CITY OF SAN BERNARDINO

HELEN TRAN
Mayor

KENESHA BOYD
Exec. Assistant
Office of the Mayor

STEPHANIE CASTRO
Economic Development
Project Manager

MARY ALVAREZ-GOMEZ
Manager, Grants
Division

AmeriCorps VISTA
member

Community
Volunteers

Community
Partners

Love Your
Block Fellow



Love Your Block

Milestone Payment Schedule

Milestone Payment Schedule

Funding will be disbursed in two equal payments of \$50,000.

Payment 1: \$50,000 issued upon execution of the award agreement

The first \$50,000 payment will be disbursed after this Agreement has been fully executed.

Payment 2: \$50,000 issued on August 1, 2025 upon receipt of Annual Report covering Year 1 program activities.

The second \$50,000 payment will be disbursed upon satisfactory completion, in BCPI's sole discretion, of Year 1 grant activities and submission of the first annual report due July 31, 2025, to include narrative, budget, and metrics reporting for the period of July 1, 2024-June 30, 2025.

Sample Fixed Price Invoice

Subrecipient shall submit invoices, stated in U.S. dollars, to JHU in accordance with this sample invoice. All invoices must: (i) be sequentially numbered; (ii) indicate the date(s) of performance by the Subrecipient; (iii) state the JHU Purchase Order number, the title of the project, and the name of the JHU Principal Investigator; and (iv) include the Subrecipient's certification that the invoice is just and correct, and that payment for this work has not yet been received; and (v) upon submission of final invoice, state specifically that all of Subrecipient's work for this project has been successfully completed.

Johns Hopkins University

Remit payment to:

Subrecipient: _____	Bank Name: <u>Foreign only</u>
Subrecipient Address 1: _____	Bank Address: _____
Subrecipient Address 2: _____	Routing/ABA #: _____
Contact Person: _____	Account #: _____
Contact Person E-mail: _____	SWIFT Code: _____

JHU's P.I.:

Date of invoice:

Subrecipient's P.I.:

Invoice number:

Purchase Order number:

Project title:

Current billing period:

Amount due this invoice:

Description of milestone achieved:

Milestone payment due:

Subagreement Value	Funds Received to Date	Current Invoice Total	Total Cumulative Invoiced	Remaining Subagreement Balance

If receipts are in a foreign language, English translation must be attached.

By signing this invoice, I certify to the best of my knowledge and belief that it is true, complete, and accurate, and the expenditure are for the purposes and objectives set forth in the terms and conditions of this Subaward . I am aware that any false, fictitious, or fraudulent information, or the omission of any material fact, may subject me to criminal, civil or administrative penalties for fraud, false statements, false claims or otherwise.

Subrecipient Authorized Signature

Date

JHU Principal Investigator Signature of Approval

Date

With submission of final invoice (90 days after Subagreement termination date), Subrecipient must additionally certify to the following:

“All requirements and deliverables set forth in this Subagreement have been met and Subrecipient’s scope of work has been successfully completed.”

Subrecipient Authorized Signature

Date



Use of Funds

Awarded cities will be expected to use funds in accordance with the intentions of the Love Your Block program and for direct support of the impact volunteering initiatives. Fellowship grant funds are restricted to the direct compensation of the identified Love Your Block Fellow.

Acceptable use of project implementation grant funds includes but is not limited to costs associated with engaging volunteers in:

- Activating vacant lots or empty storefronts/buildings
- Neighborhood clean-ups
- Transforming vacant lots into vibrant community spaces
- Educational outreach and skills-based support for individuals and community groups
- Basic code compliance repairs for homes

The Johns Hopkins grant funds may not support:

- Services covered by existing city infrastructure, such as standard trash collection and existing staff salaries
- Rent or utilities
- 501(c)(3) incorporation fees
- Speaker honorariums
- Improvement projects that primarily serve churches and/or other religious organizations
- Scholarships or other direct support to individuals or families
- Partisan political organizations, political candidates, fundraisers, or projects
- Events such as block parties, conferences, festivals, dinners, sports competitions, art exhibits, and fundraisers (e.g. dinners, walks/runs/relays, golf tournaments, and auctions) unless directly in service to the larger strategic initiative
- Capital campaigns, endowments, or endowed chairs

Media, Publicity, and Use of Name

1. The City agrees to acknowledge the Bloomberg Center for Public Innovation at Johns Hopkins (BCPI), solely in the manner described below, in publications, advertising, speeches, lectures, interviews, press releases, internet web pages, and other similar activities and communications related to the Initiative in any format (together, "Media Releases").
2. The City agrees to acknowledge BCPI, solely in the manner described below, on any plaques, signs, or other means of recognition that attribute support for public space enhancements as part of demonstration projects or mini-grant-funded efforts including benches, gazebos, and the like.
3. Unless otherwise requested or approved in advance by JHU, all Media Releases and all written acknowledgments that refer to the Program or Initiative: (1) shall acknowledge the support of "the Bloomberg Center for Public Innovation at Johns Hopkins University" and (2) shall link to BCPI's website (<https://publicinnovation.jhu.edu/>).
4. Prior to any publication, release, distribution, or dissemination of any Media Releases, the City shall provide copies of all draft Media Releases to BCPI and obtain BCPI's written consent. The City also shall not use JHU's logo or the names of any of its trustees, officers,



employees, or agents without the prior written consent of BCPI. All requests for BCPI approval shall be directed to BCPIcomms@jhu.edu with a copy to the City Lead's primary programmatic contact.

5. The City is also required to verify that all digital properties, media materials, and other relevant items reflect their association with AmeriCorps in accordance with AmeriCorps requirements. The City may not use or display the AmeriCorps VISTA name or logo in connection with any prohibited activities.