



## CONSENT CALENDAR

### City of San Bernardino Request for Council Action

**Date:** December 18, 2024

**To:** Honorable Mayor and City Council Members

**From:** Rochelle Clayton, Acting City Manager

**Department:** City Manager's Office

**Subject:** **Proposed 2025 Mayor & City Council Regular Meeting Schedule (All Wards)**

#### **Recommendation:**

It is recommended that the Mayor and City Council of the City of San Bernardino, California, adopt the Proposed 2025 Mayor and City Council Regular Meeting Schedule.

#### **Executive Summary**

Every year, the City Council adopts a Mayor and City Council Regular Meeting Schedule for the following year that is consistent with San Bernardino Municipal Code (SBMC) Section 2.58.010 and modifications from prior years. The Proposed 2025 Mayor and City Council Regular Meeting Schedule recommends modifications, which include canceling the January 1, 2025, Mayor and City Council meeting.

#### **Background**

Section 2.58.010 of the SBMC stipulates that the Mayor and City Council meetings are to be held on the first and third Wednesdays of each month. Section 2.58.080 of the SBMC further states that in the event the date of a regular meeting falls on a City holiday, regular meetings will be held on the next business day following the holiday, except as determined by the City Council.

#### **Discussion**

The Mayor and City Council meeting schedule will align with the SBMC and the 2025 City-recognized holidays. Staff are proposing modifications to the 2025 Mayor and City Council Regular Meeting Schedule that are consistent with the modifications adopted for the 2024 Regular Mayor and City Council Meeting Schedule and the City's priority to increase its presence at regional conferences and events. The proposed modification is to cancel the January 1, 2025, regular meeting due to it falling on a City-recognized holiday, Wednesday, January 1, 2025 (New Year's Day observed). Staff

have not identified any other conflicts with regular meeting dates due to observed holidays, commonly attended conferences or meetings.

Meeting Date	Reasoning for Proposing Cancellation
January 1, 2025	Staff propose canceling this meeting due to it falling on a City-recognized holiday, Wednesday, January 1, 2025 (New Year's Day observed).

If appropriate, at a later date, staff may recommend additional changes to the 2025 Mayor and City Council Regular Meeting Schedule in order to accommodate attendance at regional events that align with the strategic goals of the City.

### **2021-2025 Strategic Targets and Goals**

Adoption of the Proposed 2025 Mayor and City Council Regular Meeting Schedule aligns with Key Target No. 2: Focused, Aligned Leadership and Unified Community and Goal 2c: Re-establish City as the Regional Leader/County Seat.

### **Fiscal Impact**

There is no fiscal impact associated with adopting the Proposed 2025 Mayor and City Council Regular Meeting Schedule.

### **Conclusion**

It is recommended that the Mayor and City Council of the City of San Bernardino, California, adopt the Proposed 2025 Mayor and City Council Regular Meeting Schedule.

### **Attachments**

Attachment 1	Proposed 2025 Mayor and City Council Regular Meeting Schedule
Attachment 2	2025 City-Recognized Holidays
Attachment 3	2025 California Cities Annual Conference & Expo Date Announcement
Attachment 4	2024 Regular Mayor and City Council Meeting Schedule

### **Ward:**

All Wards

### **Synopsis of Previous Council Actions:**

October 19, 2022      The Mayor and City Council adopted the 2023 Regular Mayor and City Council Meeting Schedule.

November 15, 2023      The Mayor and City Council amended the 2023 Regular Mayor and City Council Meeting Schedule.

December 6, 2023      The Mayor and City Council adopted the 2024 Regular Mayor and City Council Meeting Schedule.