



CONSENT CALENDAR

City of San Bernardino Request for Council Action

Date: August 7, 2024

To: Honorable Mayor and City Council Members

From: Rochelle Clayton, Acting City Manager;
Lydie Gutfeld, Director of Parks, Recreation & Community Services

Department: Parks & Recreation & Community Services

Subject: **2024-2025 Senior Companion Program (SCP) – 1st Year of a 3-Year Grant Award; All Wards**

Recommendation:

It is recommended that the Mayor and City Council of the City of San Bernardino, California adopt Resolution No. 2024-173:

1. Ratifying the submission of the application for year one of a three-year grant through the Corporation for National and Community Service's Senior Companion Program; and
2. Authorizing the City Manager to accept the grant award in the amount of \$335,162; and
3. Authorizing the City Manager or their designee to conduct all negotiations, signing and submittals of necessary documents to receive grant awards; and
4. Authorizing the Director of Finance and Management Services to appropriate the grant funds for the period of July 1, 2024 through June 30, 2025; \$355,162 in revenue and expenses and \$120,633 in General Fund grant match requirements, for a total of \$455,795.

Executive Summary

The Senior Services Division received notification of the first year of a three-year (2024-2027) grant award for the Senior Companion Program (SCP) in the amount of \$335,162. This grant will enable the City to continue to provide essential services that enable Volunteer Companions ages 55 years and older to provide senior-age residents (clients) with independent living assistance.

Background

The City has participated in the federally funded Senior Companion Program (SCP) since 1975. The Mayor and City Council most recently ratified and approved on June

16, 2021; August 17, 2022; and October 18, 2023, the SCP grant awards for the past 3-Year cycle (2021-2024).

Senior Companion Volunteers have assisted the City's senior-age adult residents with physical, emotional, and/or mental health limitations or needs. They are provided a small stipend for mileage and meals for their services. Most of the residents are elderly and without family.

Discussion

On February 6, 2024, staff received the Notice of Grant Award letter from the Corporation for National and Community Service (CNCS) for an amount of \$335,162. This will be the first year of a 3-Year grant cycle (07/01/2024 – 06/30/2027) administered by the Corporation for National and Community Service (AmeriCorps Seniors).

Throughout 2023–2024, an average of 22 Senior Companion Volunteers provided 47 clients with 25,200 hours of service. They've assisted clients with chronic care disabilities, emotional impairment, visual impairment, and provided respite care for their families. This funding would work to continue the administration and operation of the Senior Companion Program.

The City of San Bernardino's grant match, as the grantee, in the amount of \$120,633 is from the General Fund; there are no other funding sources for the match portion. The City's match shares the costs of local travel by staff and volunteers; training conference attendance; program supplies; volunteer mileage, recognition, and food stipends; and staff salaries/benefits and bears the full cost of internal service charges (IT, office space, printing, postage, and phone), criminal background checks, and the coordinators' time and effort to renew the grant.

2021-2025 Strategic Targets and Goals

This request aligns with Key Target 3.c. Constantly Evaluate Public Safety Service Delivery Models to Enhance the Quality of Service by aiding seniors in the community.

Fiscal Impact

The FY2024-2025 budget includes City-funded program costs to fulfill the City's grant match obligation in the amount of \$120,633, for a total of \$455,795. Appropriated grant funds and the City's match share the cost to reimburse volunteer stipends, program expenditures, and the agreed upon staff salary/benefit percentages for the SCP.

Conclusion

It is recommended that the Mayor and City Council of the City of San Bernardino, California adopt Resolution No. 2024-173:

1. Authorizing the City Manager to approve an application submittal for year one of a three-year grant through the Corporation for National and Community Service's Senior Companion Program; and

2. Authorizing the City Manager to accept the grant award in the amount of \$335,162;and
3. Authorizing the City Manager or their designee to conduct all negotiations, signing and submittals of necessary documents to receive grant awards; and
4. Authorizing the Director of Finance and Management Services to appropriate the grant funds for the period of July 1, 2024 through June 30, 2025; \$355,162 in revenue and expenses and \$120,633 in General Fund grant match requirements, for a total of \$455,795.

Attachments

Attachment 1 - Resolution No. 2024-173

Attachment 2 - 2024-2025 SCP Grant Application

Attachment 3 - 2024-2025 SCP Notice of Grant Award Year 1 of 3

Attachment 4 - 2024-2025 SCP Grant Budget & Budget Narrative, Year 1 of 3

Ward:

All Wards

Synopsis of Previous Council Actions:

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| October 18, 2023 | The Mayor and City Council adopted Resolution No. 2023-151 accepting the Senior Companion Program grant award in the amount of \$332,662 and appropriating the grant funds for the period of July 1, 2023, through June 30, 2024. |
| August 17, 2022 | The Mayor and City Council approved Resolution No. 2022-180 ratifying the grant application submittal, accepting the grant award of \$332,662 and related match requirements, appropriate grant revenue expenditures and grant match expenditures for the Senior Companion Program for the period of July 1, 2022 through June 30, 2023. |
| June 16, 2021 | The Mayor and City Council approved Resolution No. 2021-153 ratifying the grant application submittal, accepting the grant award of \$324,812 and related match requirements, appropriate grant revenue expenditures and grant match expenditures for the Senior Companion Program for the period of July 1, 2021 through June 30, 2022. |