



**City of San Bernardino**  
201 North E Street  
San Bernardino, CA 92401  
<http://www.sbcity.org>

**Mayor Helen Tran**  
**Council Members**  
*Theodore Sanchez*  
*Sandra Ibarra*  
*Juan Figueroa*  
*Fred Shorett*  
*Ben Reynoso*  
*Kimberly Calvin*  
*Damon L. Alexander*

## **DRAFT MINUTES**

For the  
**Special** Meeting of the Mayor and City Council  
of the City of San Bernardino, Mayor and City Council of the City of San Bernardino  
Acting as the Successor Agency to the Redevelopment Agency, Mayor and City Council  
of the City of San Bernardino Acting as the Successor Housing Agency to the  
Redevelopment Agency, Mayor and City Council of the City of San Bernardino Acting  
as the Housing Authority, and Mayor and City Council of the City of San Bernardino  
Acting as the San Bernardino Joint Powers Financing Authority

**WEDNESDAY, MARCH 20, 2024**  
**5:00 PM**

The Special Meeting was called to order at 5:06 PM by Mayor Helen Tran on Wednesday, March 20, 2024, at Feldheym Central Library, San Bernardino, CA.

### **Call to Order**

<b>Attendee Name</b>	<b>Title</b>	<b>Status</b>	<b>Arrived</b>
Theodore Sanchez	Council Member, Ward 1	Present	5:05 p.m.
Sandra Ibarra	Council Member, Ward 2	Present	5:02 p.m.
Juan Figueroa	Council Member, Ward 3	Present	
Fred Shorett	Mayor Pro-Tem, Ward 4	Present	
Ben Reynoso	Council Member, Ward 5	Present	
Kimberly Calvin	Council Member, Ward 6	Present	
Damon L. Alexander	Council Member, Ward 7	Present	
Helen Tran	Mayor	Present	
Charles A. Montoya	City Manager	Present	
Sonia Carvalho	City Attorney	Present	
Genoveva Rocha	City Clerk	Present	
Perla Lopez	Deputy City Clerk	Present	

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**5:00 P.M.**

**INVOCATION AND PLEDGE OF ALLEGIANCE**

Pastor Jessica Alexander of Grace Chapel of San Bernardino led the invocation, and Ashley Molina Galdamez from Del Vallejo Leadership and STEAM Academy led the Pledge of Allegiance to the Flag.

**PRESENTATIONS**

**1. March 2024 Citizen of the Month – Cameron Grant**

Council Member Ben Reynoso gave a presentation for Citizen of the Month.

**PUBLIC COMMENT FOR ITEMS ON THE SPECIAL MEETING ONLY**

Sarah R. spoke on Item No. 8; she does not favor or oppose it. She also spoke on the importance of the Request for Proposal (RFP) process.

Alicia Ureña-Esquivel, representing Old Town Baking Company, commented on Item No. 9, and stated the median would affect the deliveries to their business.

Al Palazzo spoke on Item No. 3 and stated the renovations to the "the Harris Building" could help the city's redevelopment. He believed the Mayor and City Council want to tear down the building.

**CITY MANAGER UPDATE**

Jeff Kraus, Public Information Officer, provided city wide updates. Highlights include the city receiving over \$1.8 million from Federal Budget, a new mobile animal clinic launched, San Bernardino Symphony's Director Anthony Parnter conducts Academy Award Winning Score, the Cal State San Bernardino men's basketball winning the NCAA Division II Western Regional and reaching Elite Eight, the annual Eggstravaganza occurring on March 23<sup>rd</sup> at Perris Hill Park, Gabriel Elliott joins the city as Community Development and Housing Director, and Assistant City Manager Edelia Eveland separating from the city.

**DISCUSSION**

**2. Fiscal Year 2023/24 Mid-Year Budget Report**

**Recommendation:**

It is recommended that the Mayor and City Council of the City of San Bernardino, California:

1. Receive and file the Fiscal Year 2023/24 Mid-Year Budget Report; and
2. Adopt Resolution No. 2024-054 Authorizing the Director of Finance and Management Services to amend the Fiscal Year 2023/24 Operating Budget by \$9,362,446 as outlined in the Fiscal Year 2023/24 Mid-Year Budget Report.

Barbara Whitehorn, Director of Finance and Management Services and Zuyva Ruiz, Budget Division Manager provided the presentation.

Council Member Reynoso suggested a film crew, editor, and social media specialist, using the Police Department as the sample to help Jeff Kraus with the city's social media.

Council Member Sanchez motioned to approve the staff recommendation and directed staff to include as part of the mid-year budget, two Program Coordinators to the Parks Department, three Community Service Officers to the Police Department, one additional staff member, and budget for reclassification to create a supervisor role to the City Council Office. Add one Records Management Specialist in the City Clerk's Office. He directed staff to return with any additional requests for City Council deliberation on April 17, 2024.

Council Member Calvin requested additional staff for the Council Office and for staff to bring back the items approved in the strategic plan.

Council Member Alexander requested an analyst for the City Council Office, funding for raised concrete, and funding for the California Theater renovation.

Mayor Tran requested staff complete an assessment of the staffing needs in the City Council and Mayor's Office.

The motion was made by Mayor Pro Tem Shorett and seconded by Council Member Calvin.

**RESULT:** CITY COUNCIL APPROVED THE STAFF RECOMMENDATION AND DIRECTED STAFF TO BRING BACK THE ADDITIONAL POSITIONS AND RECOMMENDATIONS BY THE MAYOR AND CITY COUNCIL ON APRIL 17, 2024 [7-0]  
**MOVER:** Fred Shorett, Council Member, Ward 4  
**SECONDER:** Kimberly Calvin, Council Member, Ward 6  
**AYES:** Sanchez, Ibarra, Figueroa, Shorett, Reynoso, Calvin, Alexander

### **CONSENT CALENDAR**

*Items on the Consent Calendar are considered routine and are voted on in a single motion unless a council or staff member has pulled the item for more discussion.*

**RESULT:** APPROVED THE CONSENT CALENDAR AND PULLED ITEMS NO. 3, NO.8, NO. 9, AND NO. 11 FOR A SEPARATE VOTE [7-0]  
**MOVER:** Fred Shorett, Council Member, Ward 4  
**SECONDER:** Damon L. Alexander, Council Member, Ward 7  
**AYES:** Sanchez, Ibarra, Figueroa, Shorett, Reynoso, Calvin, Alexander

**Real Property Donation of 300 N “E” Street, San Bernardino, California****Recommendation:**

It is recommended that the Mayor and City Council of the City of San Bernardino, California, approve Resolution No. 2024-059, accepting the real property donation of 300 N “E” Street, also known as “the Harris Building” (APN 0134-301-29), located within the City of San Bernardino, California, from El Corte Ingles, S.A. a Spanish Corporation (ECI); authorizing the City Manager to execute a quitclaim deed conveying fee interest to the City of San Bernardino.

Council Member Ibarra asked if the property would be private property or converted to a Surplus Land Act (SLA).

Assistant City Manager Edelia Eveland said it would remain private property, and the Council would decide what to do with it.

**RESULT:**       **ADOPTED RESOLUTION NO. 2024-059 [7-0]**  
**MOVER:**       Fred Shorett, Council Member, Ward 4  
**SECONDER:** Theodore Sanchez, Council Member, Ward 1  
**AYES:**         Sanchez, Ibarra, Figueroa, Shorett, Reynoso, Calvin, Alexander

**4. Approval of Commercial and Payroll Disbursements (All Wards)****Recommendation:**

It is recommended that the Mayor and City Council of the City of San Bernardino, California approve the commercial and payroll disbursements for February 2024.

**RESULT:**       **APPROVED STAFF’S RECOMMENDATION [7-0]**  
**MOVER:**       Fred Shorett, Council Member, Ward 4  
**SECONDER:** Damon L. Alexander, Council Member, Ward 7  
**AYES:**         Sanchez, Ibarra, Figueroa, Shorett, Reynoso, Calvin, Alexander

**5. Investment Portfolio Report for October, November, and December 2023 (All Wards)****Recommendation:**

It is recommended that the Mayor and City Council of the City of San Bernardino, California, accept and file the Monthly Investment October, November, and December 2023.

**RESULT:**       **APPROVED STAFF’S RECOMMENDATION [7-0]**  
**MOVER:**       Fred Shorett, Council Member, Ward 4  
**SECONDER:** Damon L. Alexander, Council Member, Ward 7  
**AYES:**         Sanchez, Ibarra, Figueroa, Shorett, Reynoso, Calvin, Alexander



**Annual Renewal of the City's Property Insurance for FY 2024/25****Recommendation:**

It is recommended that the Mayor and City Council of the City of San Bernardino, California, approve the annual renewal of the City's property insurance for a premium not to exceed \$2,415,000 for the term beginning April 1, 2024, and ending March 31, 2025; and authorizing the City Manager to execute all related documentation.

**RESULT:**        **APPROVED STAFF'S RECOMMENDATION [7-0]**  
**MOVER:**        Fred Shorett, Council Member, Ward 4  
**SECONDER:**    Damon L. Alexander, Council Member, Ward 7  
**AYES:**         Sanchez, Ibarra, Figueroa, Shorett, Reynoso, Calvin, Alexander

**7. Approving the Application for the California Department of Parks and Recreation - Outdoor Equity Grants Program (OEP) – Round 2**

**Recommendation:**

Adopt Resolution No. 2024-055 of the Mayor and City Council of the City of San Bernardino, California, to approve the submittal of an application for the California Department of Parks and Recreation – Outdoor Equity Program (OEP) Round 2 competitive program to the State of California.

**RESULT:**        **ADOPTED RESOLUTION NO. 2024-055 [7-0]**  
**MOVER:**        Fred Shorett, Council Member, Ward 4  
**SECONDER:**    Damon L. Alexander, Council Member, Ward 7  
**AYES:**         Sanchez, Ibarra, Figueroa, Shorett, Reynoso, Calvin, Alexander

**8. Task Order No. 2 with Z&K Consultants, Inc. for Carousel Mall Demolition Professional Services (Ward 1)**

**Recommendation:**

It is recommended that the Mayor and City Council of the City of San Bernardino, California, adopt Resolution No. 2024-056, and:

1. Approve Task Order No. 2 with Z&K Consultants Inc. in the amount of \$201,723.44 for construction management and inspection services for the Carousel Mall Demolition (Project), and;
2. Authorize the Director of Finance and Management Services to record a budget amendment from Measure S Fund balance to allocate CIP Street Sweeping Signage project surplus to fund the required purchase/task orders to complete the Carousel Mall Demolition (Project), and;
3. Authorize the City Manager or designee to execute all documents with Z&K Consultants Inc. to complete Task Order No. 2.

There was a discussion regarding moving the funds from the CIP Street Sweeping Signage to complete the Carousel Mall Demolition.

Council Member Reynoso asked who will be covering the CIP Street Sweeping signage funds and when the program will start.

City Engineer Azzam Jabsheh said the street sweeping signage is part of the Burrtec contract, and the program is on hold due to a staff shortage and the community's opposition to signage in the streets.

Assistant City Manager Edelia Eveland suggested bringing back an update to the Council on the contract with Burrtec and the signage.

Council Member Calvin asked where the funding, approximately 2 million dollars, were for the street sweeping signage and why the signs had not been placed throughout the city.

Director of Public Works Lynn Merrill said the funds are theirs, and they recommend using those signage funds to complete the Carousel Mall demolition.

Assistant City Manager Edelia Eveland suggested using a different source to complete the mall demolition if they desired.

Council Member Ibarra motioned to use general funds to complete the demolition instead of using CIP Street Sweeping signage. The motion was not seconded.

Council Member Shorett motioned to approve staff's recommendation, and Council Member Figueroa seconded the motion.

<b>RESULT:</b>	<b>ADOPTED RESOLUTION NO. 2024-056 [4-3]</b>
<b>MOVER:</b>	Fred Shorett, Council Member, Ward 4
<b>SECONDER:</b>	Juan Figueroa, Council Member, Ward 3
<b>AYES:</b>	Sanchez, Figueroa, Shorett, Reynoso,
<b>NOES:</b>	Sandra Ibarra, Kimberly Calvin, Damon L. Alexander

**9. Resolution Approving Cooperative Agreement with Omnitrans for the E Street Median Project (Wards 1 & 3)**

**Recommendation:**

It is recommended that the Mayor and City Council of the City of San Bernardino, California, adopt Resolution No. 2024-057, and Authorize the City Manager or designee to execute the Cooperative Agreement with Omnitrans for the Design Phase, Environmental Phase, and Construction of the "E" Street Median Project.

Council Member Calvin required that staff clarify how the city came to this conclusion to add a median.

Director of Public Works Lynn Merrill explained that the proposed median is a safety measure in response to several accidents. He emphasized that the project is currently only in the design phase.

Council Member Alexander commented that business owners should have been contacted and made a motion to have the item come back after speaking to the business owners. The motion was not seconded.

Council Member Sanchez asked staff to spend more money to add stamped concrete or river rock to the median.

Assistant City Manager Edelia Eveland commented that this project is only Phase I. The item will come back to approve the design.

**RESULT:**        **ADOPTED RESOLUTION NO. 2024-057 [5-2]**  
**MOVER:**        Fred Shorett, Council Member, Ward 4  
**SECONDER:**   Theodore Sanchez, Council Member, Ward 1  
**AYES:**         Sanchez, Ibarra, Figueroa, Shorett, Calvin  
**NOES:**         Ben Reynoso, Damon L. Alexander

**10. Accept the Energy Efficiency and Conservation Block Grant (EECBG)**  
**Recommendation:**

It is recommended that the Mayor and City Council of the City of San Bernadino, California, adopt Resolution No. 2024-058, and:

1. Authorize the Director of Finance & Management Services to amend and appropriate the \$249,590 Energy Efficiency and Conservation Block Grant (EECBG) in both revenues and expenditures for the fiscal year 2023-2024 operating budget; and
2. Authorize the Director of Finance & Management Services to amend the Fiscal Year 2023 – 2027 Capital Improvement Program to add the Energy Efficiency Conservation Block Grant (EECBG) Project; and
3. Authorize the City Manager, or designee, to execute a grant agreement and any subsequent amendment with the U.S. Department of Energy in the amount of \$249,590 for the Energy Efficiency and Conservation Block Grant.

**RESULT:**        **ADOPTED RESOLUTION NO. 2024-058 [7-0]**  
**MOVER:**        Fred Shorett, Council Member, Ward 4  
**SECONDER:**   Damon L. Alexander, Council Member, Ward 7  
**AYES:**         Sanchez, Ibarra, Figueroa, Shorett, Reynoso, Calvin, Alexander

**11. Award of Agreement for Construction of Pavement Rehabilitation at Twenty-One Locations (Project No. SS 22-005) (All Wards)**  
**Recommendation:**

It is recommended that the Mayor and City Council of the City of San Bernardino, California:

1. Approve the award of an Agreement with Matich Corporation in the amount of \$7,988,612 for Pavement Rehabilitation at Twenty-One Locations (Project); and  
Authorize the project construction, construction contingencies, and construction management costs in the total amount of \$8,787,473.20 for construction of the Project; and
2. Authorize the City Manager or designee to execute all documents with Matich Corporation; and
3. Authorize the City Manager or designee to expend the contingency fund, if necessary, to complete the project.

Council Member Figueroa left the dais at 7:29 pm.

Council Member Reynoso asked to add College Ave to the street repair list.

Director of Public Works Lynn Merrill commented that the street will be added to the list.

Council Member Calvin inquired when the pavement management system will be acquired by the city.

City Engineer Azzam responded that proposals were received, and staff would be coming to council in a few weeks for approval.

<b>RESULT:</b>	<b>APPROVED STAFF'S RECOMMENDATION [6-0]</b>
<b>MOVER:</b>	Fred Shorett, Council Member, Ward 4
<b>SECONDER:</b>	Ben Reynoso, Council Member, Ward 5
<b>AYES:</b>	Sanchez, Ibarra, Shorett, Reynoso, Calvin, Alexander
<b>ABSENT:</b>	Juan Figueroa

**Amendment No. 1 to Agreement with RHA Landscape Architects – Planners Inc. for Seccombe Lake Park Revitalization Design Services (Ward 1)****Recommendation:**

It is recommended that the Mayor and City Council of the City of San Bernardino, California:

1. Approve Amendment No. 1 to the Agreement with RHA Landscape Architects – Planners Inc. in the amount of \$26,000 for Seccombe Lake Park Revitalization (Project); and
2. Authorize project contingencies in the total amount of \$27,000 for design of the Project; and
3. Authorize the City Manager or designee to execute all documents with RHA Landscape Architects – Planners Inc.; and
4. Authorize the City Manager or designee to expend the contingency fund, if necessary, to complete the project.
5. Renew the term of the agreement to September 21, 2024.
6. Authorize the City Manager to renew the term of the agreement for up to two additional one-year terms.

**RESULT:**        **APPROVED STAFF’S RECOMMENDATION [7-0]**

**MOVER:**        Fred Shorett, Council Member, Ward 4

**SECONDER:**   Damon L. Alexander, Council Member, Ward 7

**AYES:**         Sanchez, Ibarra, Figueroa, Shorett, Reynoso, Calvin, Alexander

**MAYOR & CITY COUNCIL UPDATES/REPORTS ON CONFERENCES/MEETINGS**

At this time, the Mayor and City Council provided updates to the community. Highlights included attending regional meetings regarding homelessness and asking organizations if they have beds available to reach out to the city. Several Council Members attended The League of Cities Conference in Washington, D.C., and The Yaamava Awards. The ribbon cutting for the mobile clinic for the animal shelter occurred on March 19th. The Mayor and City Council thanked Assistant City Manager, Edelia Eveland for her work and welcomed Director of Community Development and Housing, Gabriel Elliott to the city.

**At this time, the mayor accepted public comments for items not listed on the agenda were heard.**

Sarah Robles spoke on a public records request regarding the letter of intent from the City Manager’s Office. She thanked Council Member Calvin for her transparency to the residents. She also spoke about the lawsuits against City Manager Charles Montoya.

Dolores Armstead commented on the meeting time change, the number of car washes in the city, more warehouses being brought to the city, and truck parking are also increasing. Also, she asked about Oxbow, stated the general plan needed to be updated.

Jose Mendoza, Commander for the Disabled stated American Veterans Chapter 12 San Bernardino, spoke on the several resources and events they have for veterans.

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Al Palozzo spoke on recommendations for housing for the city.

Yazmin Portobanco thanked the City of San Bernardino for helping build their new restaurant. Invited the Mayor and City Council Members and the community to try their burritos.

Mike Hartley spoke in opposition of several topics, Code Enforcement is not enforcing, street signage was there before bankruptcy, the donation of the Harris building does not see a future in the city, SBX is the joke of the city.

**The Mayor and City Council convened into Closed Session at 7:58 p.m.**

**CLOSED SESSION**

**13. CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION**

Significant exposure to litigation (Pursuant to Government Code Section 54956.9(d)(2)): Notice of Claim, Steve Carrigan, dated November 28, 2023, Claim No. GHC0065668

**CLOSED SESSION REPORT**

City Attorney, Sonia Carvalho announced there was no reportable action from Closed Session.

**SPECIAL MEETING ADJOURNMENT**

The Special Meeting of the Mayor and City Council was adjourned on Wednesday, **March 20, 2024**, at 8:49 p.m. The Mayor and City Council and the Mayor and City Council Acting as the Successor Agency to the Redevelopment Agency will adjourn to the Regular Meeting on April 3, 2024, at the Feldheym Central Library located at 555 West 6th Street, San Bernardino, California 92401. Closed session will begin at 4:00 p.m. and the Open Session will begin at 5:00 p.m.



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Genoveva Rocha, CMC, City Clerk