



# FY 2024/25 and FY 2025/26 City Manager's Proposed Budget

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Services

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April 17, 2024



# Proposed Budget Overview

## **Presentation Overview**

- Budget Timeline
- FY 2025 & FY 2026 Revenue Forecast
- Recommended Expenditure Budget
  - Expenditure Details
- Fund Balance Forecast
- Proposed Capital Improvement Plan and Funding
- Discussion & Next Steps



# Budget Adoption Timeline

## City Council Budget Meetings

Date	Purpose
April 17, 2024	Presentation of City Manager's Proposed Operating & CIP Budget
May 15, 2024	Budget Hearing – Proposed Budget
June 5, 2024	Budget Adoption



# FY 2025 & FY 2026 Revenues

## CITY OF SAN BERNARDINO REVENUE ESTIMATES FY 2024/25 & FY 2025/26

Revenue Category	FY 2023/24 Projected Year- End	FY 2024/25 Proposed	FY 2025/26 Proposed
Charges for Services	\$ 9,087,250	\$ 10,319,801	\$ 11,042,187
Fines and Forfeitures	1,397,000	1,593,262	1,704,790
Franchise Tax	13,280,000	14,939,265	15,985,014
Intergovernmental Income	5,348,374	2,949,650	3,156,126
Investment Income	900,000	999,900	1,069,893
Licenses & Permits	14,378,500	16,989,167	18,178,409
Measure S Transaction & Use Tax	50,528,000	53,550,000	57,298,500
Miscellaneous	3,844,697	4,238,231	4,534,907
Other Taxes	9,550,000	11,599,680	12,411,658
Cannabis Tax	2,800,000	3,460,800	3,703,056
Property Tax In Lieu of VLF	23,000,000	25,806,000	27,612,420
Sales and Use Tax	57,088,000	58,623,667	62,727,324
Use of Money and Property	2,357,000	2,640,627	2,825,471
Utility Users Tax	25,000,000	28,893,750	30,916,313
<b>Total General Fund Revenues:</b>	<b>\$ 218,558,821</b>	<b>\$ 236,603,800</b>	<b>\$ 253,166,066</b>



# FY 2025 & FY 2026 Revenues

## Category Breakdown

- Sales & Use Tax (25%)
- Measure S Transaction & Use Tax (23%)
- Utility User Tax (12%)
- Property Tax in Lieu of VLF (11%)
- Licenses & Permits (7%)
- Franchise Tax (6%)
- Charges for Services (4%)



# Recommended Expenditure Budget

## **FY 2024/25 – 2025/26**





# Aligning Strategic Goals & The Budget





# FY 2025 & FY 2026 Proposed Expenditures

CITY OF SAN BERNARDINO PROPOSED EXPENDITURES FY 2024/25 & FY 2025/26			
Department	FY 2023/24 Amended	FY 2024/25 Proposed	FY 2025/26 Proposed
Mayor	\$ 305,812	\$ 316,585	\$ 328,257
City Council	1,092,321	1,219,448	1,266,453
City Clerk	1,908,667	1,836,372	1,874,739
Legal Services	5,309,583	5,181,587	5,536,580
General Government	11,131,069	10,420,266	13,194,135
City Manager's Office	3,420,261	5,156,385	5,708,085
Human Resource & Risk Management	3,059,953	2,784,522	3,042,376
Finance & Management Services	5,671,902	6,612,495	7,241,806
Economic Development	498,790	1,785,363	2,002,329
Community Development & Housing	14,039,199	14,808,952	16,192,944
Police	119,810,135	131,704,344	137,046,166
Parks Recreation & Community Services	5,448,878	6,000,401	6,389,934
Public Works	34,863,813	35,591,030	37,647,120
Library Services	2,933,028	4,975,029	4,952,283
Special Assessment District	150,000	150,000	150,000
Capital Improvement Operating Contribution	950,618	-	-
<i>Transfer out to Animal Services</i>	<i>4,269,976</i>	<i>7,547,205</i>	<i>8,535,050</i>
<b>Total General Fund Expenditures</b>	<b>\$ 214,864,005</b>	<b>\$ 236,089,984</b>	<b>\$ 251,108,257</b>





# General Fund Expenditures

- 88 positions added in FY 2023/24
  - Strategic and City Manager initiatives
  - Goal of decreasing reliance on contract staff and outsourcing
- Investment in the community and services
  - Public Safety
  - Library Hours and Services
  - Youth Sports
  - Senior Services
  - Code, Permitting and Planning Services



# Parks, Recreation & Community Service Investments

## Focus Areas:

- Recreation & Community Events
- Senior Services
- Special Events
- Aquatics & Youth Sports
- Services Offered at Parks & Community Centers

FY 2024 Amended	FY 2025 Proposed	FY 2026 Proposed
\$5,448,878	\$6,000,401	\$6,389,934



# Library Services Investments

## Focus Areas:

- Increased Staffing in Branch Libraries
- Increase Resources for the Community
  - Books, computer access, eBooks, audiobooks
- Recruitment and Retention; Staff Training & Development

FY 2024 Amended	FY 2025 Proposed	FY 2026 Proposed
\$2,933,028	\$4,975,029	\$4,952,283

- Management of Library IT Services Division moving IT Dept



# Library Services Investments

- **Additional Position Requested:**
  - 1 Full-time Library Technician
    - Continue to improve service to the community

FY 2025 Estimated Cost (all-in)	FY 2026 Estimated Cost (all-in)
\$82,787	\$92,102

- Total Library Staffing: 21 FTE
- Inclusive of 2 positions transferred to IT



# Public Works Ops & Maintenance Investments

## Focus Areas:

- Clean & Safe Streets
- Infrastructure Resilience
- Employee Training, Development & Recognition
- Community Outreach & Education
- Environmental Stewardship

FY 2024 Amended	FY 2025 Proposed	FY 2026 Proposed
\$34,863,813	\$35,591,030	\$37,647,120





# Public Works Ops & Maintenance

- **Additional Positions Requested:**
  - 1 Full-time Engineering Technician
  - 1 NPDES Inspector II
  - One-Time software & hardware cost in FY 2024/25

FY 2025 Estimated Cost (all-in)	FY 2026 Estimated Cost (all-in)
\$372,166	\$315,521

- Total Public Works Staffing: 143 FTE



# Public Safety Investments - Police

## Focus Areas:

- Quality of Life
- Organization Effectiveness
- Employee Development
- Public Engagement
- Recruitment and Retention (civilian and sworn)

FY 2024 Amended	FY 2025 Proposed	FY 2026 Proposed
\$119,810,135	\$131,704,344	\$137,046,166



# Public Safety Investments – Police

- **Additional Positions Requested:**
  - 4 Police Dispatchers
  - 1 Police Dispatch Supervisor
  - 1 Police Dispatch Manager

FY 2025 Estimated Cost (all-in)	FY 2026 Estimated Cost (all-in)
\$692,455	\$757,485

- Total Police Staffing: 460 FTE



# Human Resources & Risk Mgmt.

## Focus Areas:

- Policy Updates
- Classification & Compensation Study
- Recruitment and Retention
- Employee Training

FY 2024 Amended	FY 2025 Proposed	FY 2026 Proposed
\$3,059,953	\$2,784,522	\$3,042,376



# Human Resources & Risk Mgmt.

- **Additional Position Requested:**
  - 1 Senior Office Assistant

FY 2025 Estimated Cost (all-in)	FY 2026 Estimated Cost (all-in)
\$74,959	\$83,099

- Total HR Staffing: 18 FTE





# Finance & Mgmt. Services Investments

## Focus Areas:

- Employee Development
- Recruitment and Retention
- Policy Updates

FY 2024 Amended	FY 2025 Proposed	FY 2026 Proposed
\$5,671,902	\$6,612,495	\$7,241,806

- ERP Manager position moving IT Dept



# Finance & Mgmt. Services Investments

- **Additional Position Requested:**
  - 1 Accounting Technician III

FY 2025 Estimated Cost (all-in)	FY 2026 Estimated Cost (all-in)
\$94,677	\$108,879

- Total Finance Staffing: 31
- Inclusive of Transferring ERP Manager to IT Dept.



# Investing in Animal Services

## Focus Areas:

- Community Education
- Spay and Neuter Program; Mobile Veterinary Unit
- Regional Partnerships

FY 2024 Amended	FY 2025 Proposed	FY 2026 Proposed
\$7,278,049	\$10,509,218	\$11,551,824

- Regional Partners will be contributing for the animal they bring to the Shelter



# Personnel Investments – 14 positions

Department	Number	Position
Library	1	Library Technician
Public Works	1	Engineering Technician
Public Works	1	NPDES Inspector II
Police	4	Police Dispatchers
Police	1	Police Dispatch Supervisor
Police	1	Police Dispatch Manager
Human Resources	1	Senior Office Assistant
Finance	1	Accounting Technician III

FY 2025 Estimated Cost	FY 2026 Estimated Cost
\$1,317,044	\$1,357,086



# FY 2025 & FY 2026 Personnel

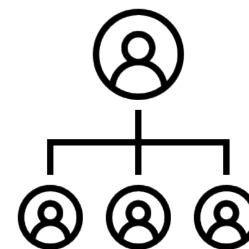
Department Name	FY 2024	FY 2025	FY 2026
Animal Services	71	71	71
City Clerk	8	8	8
City Council	9	9	9
City Manager's Office	22	22	22
Community Development & Housing	77	77	77
Economic Development	9	9	9
Finance & Management Services	31	31	31
General Government	7	6	6

Department Name	FY 2024	FY 2025	FY 2026
Human Resources & Risk Management	17	18	18
Information Technology	15	19	19
Mayor	2	2	2
Parks & Recreation	29	29	29
Police	460	460	460
Public Works	141	143	143
Legal Services	1	1	1
Library	22	21	21

**Total Budgeted Full-Time Positions: 926 \***

\* Does not assume additions in FY 2025/26

\* Does not include other additions that may be added on April 17, 2024





Fund Balance Review and Forecast

**FY 2022/23**

**FY 2023/24, FY 2024/25 – 2025/26**



# Fund Balance – June 30, 2023

General Fund Balance as of June 30, 2023:

all funds non-spendable, restricted, reserved, or committed for capital projects

	June 30, 2023
Nonspendable	\$ 41,421,536
Restricted	2,086,366
Committed	
<i>Animal Services</i>	68,387
<i>General Plan Update</i>	142,877
<i>Measure S - Capital Projects</i>	81,762,949
15% Emergency Reserve	28,788,264
10% Economic Contingency Reserve	19,192,176
Unassigned	-
	<u><u>\$ 173,462,555</u></u>



# Fund Balance – June 30, 2024

<i>Estimated Amounts by Category</i>		June 30, 2024
Nonspendable	\$	40,000,000
Restricted		2,000,000
Committed		73,512,719
Committed - Mt. Vernon Bridge		10,000,000
Committed - Cross Street Bridge		2,400,000
15% Emergency Reserve		31,006,073
10% Economic Contingency Reserve		20,670,715
Unassigned		5,724,718
	\$	<b>185,314,225</b>



# Fund Balance – June 30, 2025

<i>Estimated Amounts by Category</i>		June 30, 2025
Nonspendable	\$	40,000,000
Restricted		1,800,000
Committed		64,561,199
15% Emergency Reserve		35,413,498
10% Economic Contingency Reserve		23,608,998
Unassigned		9,364,346
	\$	<b>174,748,041</b>



# Fund Balance – June 30, 2026

<i>Estimated Amounts by Category</i>		June 30, 2026
Nonspendable	\$	40,000,000
Restricted		1,800,000
Committed		54,637,148
15% Emergency Reserve		37,666,239
10% Economic Contingency Reserve		25,110,826
Unassigned		7,091,637
	\$	<b>166,305,850</b>







# Capital Improvement Program

## Capital Improvement Program – Primary Funding Sources

- Measure I
  - Street Maintenance (transportation improvements) ½ cent sales tax
- Development Impact Fee Funds
  - Regional Circulation System Fund
  - Storm Drain Construction Fund
- Measure S
- SB-1 Gas Tax Fund
- Highway Safety Improvement Program (HSIP Grant)



# Capital Improvement Program

## Criteria

- Health and Safety
- Asset Condition (i.e., Pavement Condition)
- Community Service and Programming Needs
- Deferred Maintenance
- Compliance/Legal Requirements (i.e., ADA Improvements)





# Project Delivery Phases

**PLANNING**



**DESIGN**

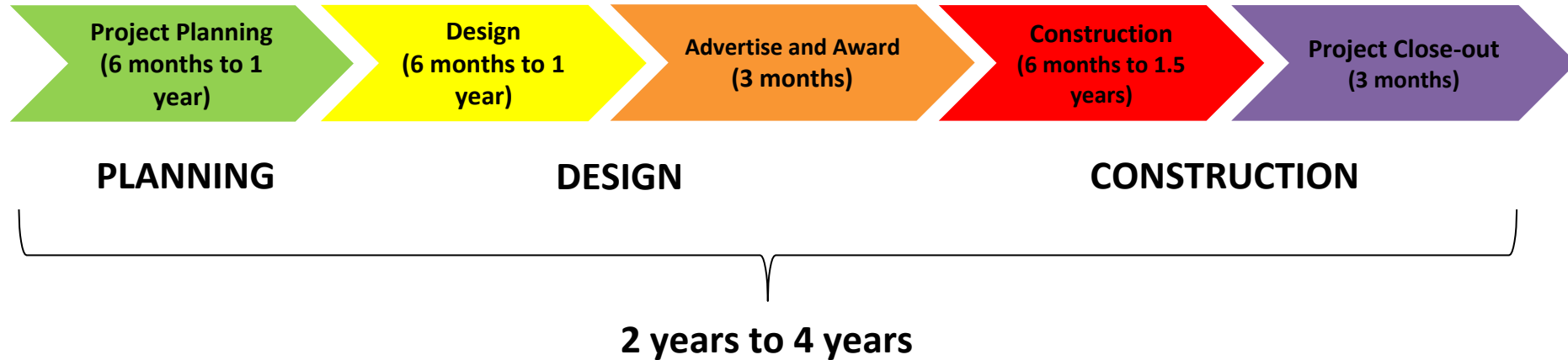


**CONSTRUCTION**





# Project Delivery Workflow Process





# Capital Improvement Projects by Category

**71 Active Projects – Approximately \$116.5M**

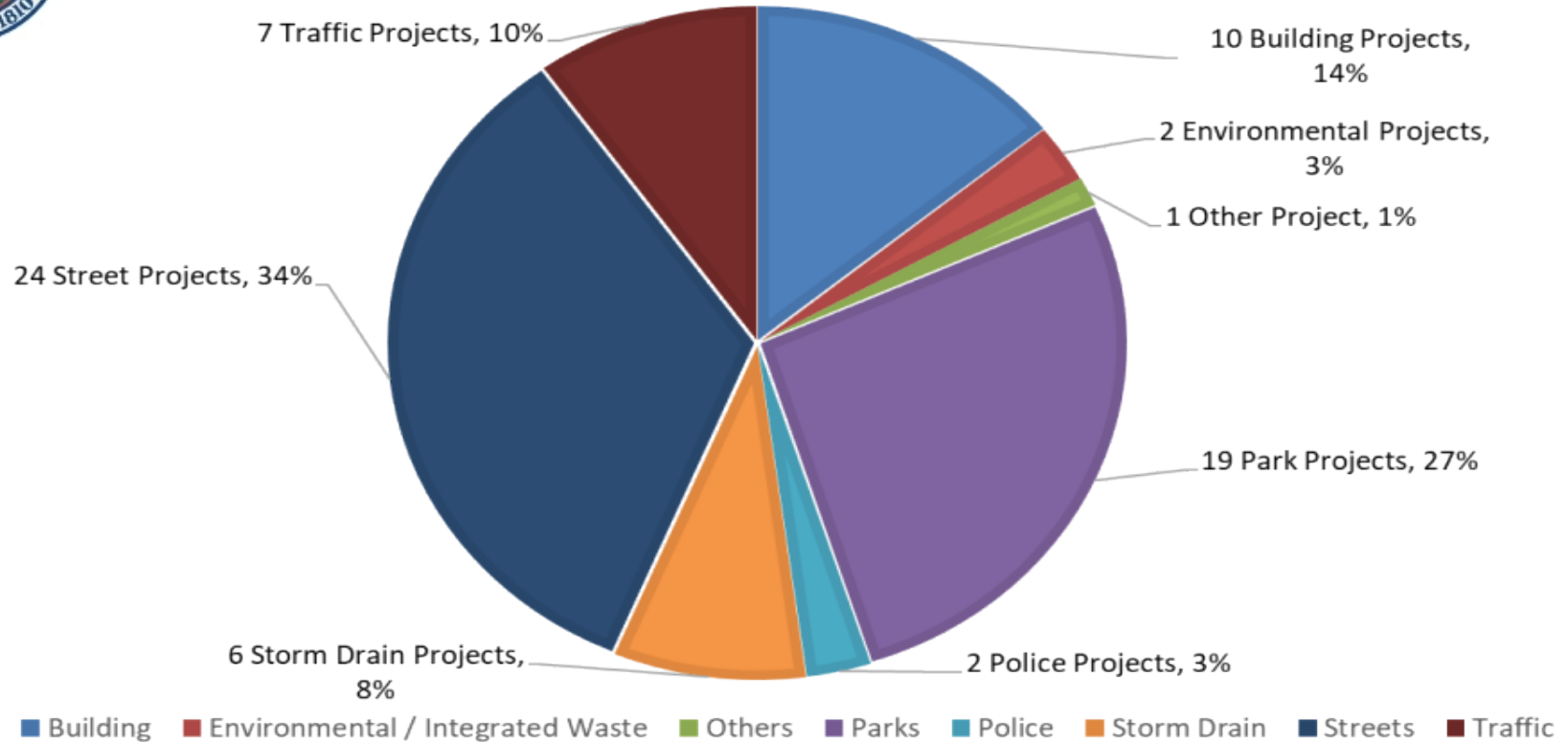
## Project Category Types:

- Streets
- Storm Drain
- Parks
- Environmental / Integrated Waste
- Buildings
- Police
- Traffic
- Others



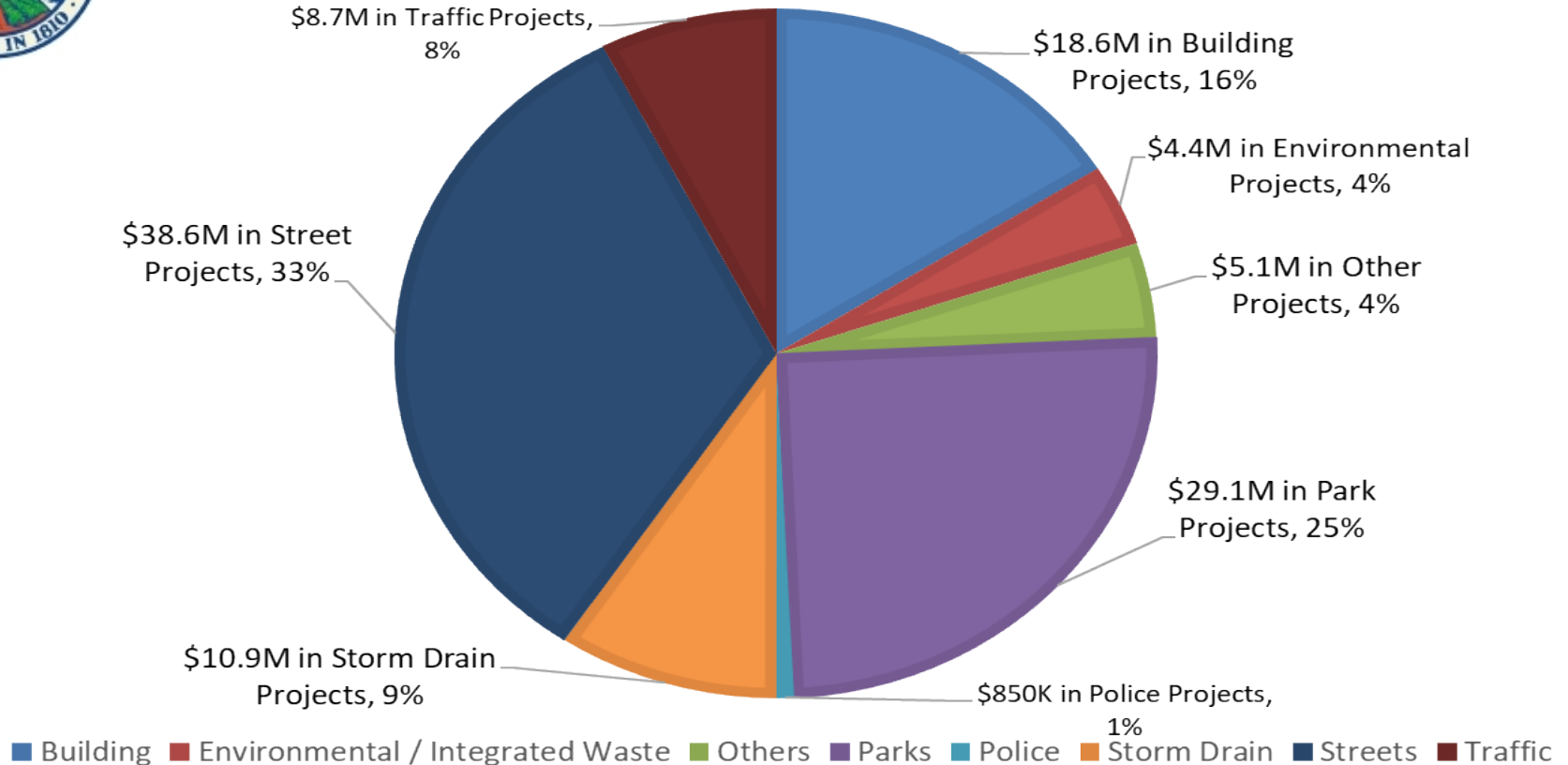


# Capital Improvement Projects by Category





# Capital Improvement Projects by Funding





# Ongoing Projects

## ■ Buildings

- California Theatre Renovation (Ward 1)
- Encanto Community Center Improvements (Ward 1)
- Police Locker Room Renovation (Ward 1)
- Feldheym Library (Ward 1)

## ■ Parks and Recreation

- Guadalupe Park (Sal Saavedra Field)(Ward 1)
- Seccombe Lake Park Improvements (Ward 1)
- Roosevelt Bow Rehabilitation (Ward 2)
- Speicher Park Ballfield Improvements (Ward 2)
- Speicher Park Eastside Skate Park (Ward 2)
- Nicholson Park Improvements (Ward 6)





# Ongoing Projects

## ■ Streets

- Mt Vernon Bridge Replacement (Ward 1)
- Cross Street Bridge Replacement (Ward 2)
- University Parkway and I-215 Diverging Diamond Interchange (Ward 5 & 6)
- Route I-210 at Waterman Avenue Interchange Improvements (Ward 7)
- Pepper Avenue Rehabilitation (Multiple Wards)
- Street Rehabilitation at Twenty-One Locations (Multiple Wards)
- Street Rehabilitation at Three Locations (Multiple Wards)

## ■ Storm Drains

- Mt. Vernon Storm Drain (Ward 6)
- Sierra Way Storm Drain (Ward 7)

## ■ Traffic

- Genevieve & Ralston Circuits Upgrade (Ward 7)
- Dilemma Zone Detection at 49 Intersections (Multiple Wards)
- 224 Intersection Hardware Signal Upgrades (Multiple Wards)







# Capital Improvements: Upcoming & New

## *Investing in the Future*

Capital funding needs for FY 2024/25 and  
2025/26



# Ongoing Project Funding Needs



## California Theatre (Ward 1)

- Existing Budget: \$4,500,000
- Additional funding needed
  - FY 2024/25: \$1,000,000
  - FY 2025/26: N/A
- Proposed source of funds: General Fund





# Ongoing Project Funding Needs

## Speicher Park Ballfields and Parking Lot upgrades (Ward 2)

- Existing Budget: \$1,751,468
- Additional funding needed
  - FY 2024/25: \$1,300,000
  - FY 2025/26: N/A
- Proposed source of funds:  
ARPA, other Federal Grant  
Programs





# New Project Funding Needs

- Nicholson Park Community Center (Ward 6)
  - Funding needed
    - FY 2024/25: \$1,000,000
    - FY 2025/26: N/A
  - Proposed source of funds: General fund
- Anne Shirrells Park Gazebo (Ward 6)
  - Funding needed
    - FY 2024/25: \$25,000
    - FY 2025/26: N/A
  - Proposed source of funds: General Fund



# New Project Funding Needs

- 28<sup>th</sup> Street Calming (Ward 7)
  - Funding needed
    - FY 2024/25: \$170,500
    - FY 2025/26: \$130,000
  - Proposed source of funds: RMRA Gas Tax, Regional Circulation
- Median on Rialto at Metrolink RR Crossing (Ward 3)
  - Funding needed
    - FY 2024/25: \$70,000
    - FY 2025/26: \$265,000
  - Proposed source of funds: General Fund (FY 2024/25) Local Regional Circulation Fund (FY 2025/26)



# Project Funding Summary

Project	Category	Ward	Status	FY 2024/25	FY 2025/26
California Theatre Renovation	Building	1	Design	1,000,000	-
Nicholson Park Community Center Ph. 2	Building	6	New	1,000,000	-
Anne Shirrells Park Gazebo	Parks	6	Construction	25,000	-
Speicher Park Imp. (Ballfields, Parking Lot)	Parks	2	Design	1,300,000	-
28th Street Traffic Calming	Traffic	7	New	170,500	130,000
Median on Rialto at Metrolink RR Crossing	Traffic	3	New	70,000	265,000
				<b>\$ 3,565,500</b>	<b>\$ 395,000</b>



# Budget Adoption – Next Steps

Date	Purpose
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# Discussion & Next Steps