



## CONSENT CALENDAR

### City of San Bernardino Request for Council Action

**Date:** August 7, 2024

**To:** Honorable Mayor and City Council Members

**From:** Rochelle Clayton, Acting City Manager  
Darren Goodman, Chief of Police

**Department:** Police

**Subject:** **Execute Amendment No. 1 to the Redwood Private Security PSA (All Wards)**

#### **Recommendation:**

It is recommended that the Mayor and City Council of the City of San Bernardino, California, authorize the following:

1. The City Manager to execute Amendment No. 1 to the professional services agreement with Redwood Private Security, LP, expanding the scope of services and increasing the not to exceed compensation by \$515,188, for a total not-to-exceed amount of \$2,427,264 annually, and subsequent amendments.
2. The City Manager to adopt subsequent amendments within spending authority that expand the scope of services for future City needs.

#### **Executive Summary**

On June 26, 2024, the Mayor and City Council approved the transfer of funding from the Park Ranger Program to the Redwood Security Professional Service Agreement (PSA) to provide park ranger services through the adopted budget. Staff is requesting that the City Manager be authorized to execute Amendment 1 to the PSA between Redwood Private Security and the City, expanding the scope of services and increasing the compensation appropriately. There is no impact to the general fund because the request utilizes funds already adopted in the in the FY24/25 Operating Budget.

#### **Background**

In October of 2023, the Mayor and City Council approved both a city-wide security service agreement with Redwood Private Security and a Park Ranger Program. The Police Department manages both programs. After careful assessment, the Department recommended transferring the Park Ranger Budget to increase the Security Contract

and include Park Ranger Responsibilities. Contracting park ranger services through security will increase the number of available personnel from three to five and generate significant savings for the City financially and in terms of support resources no longer required to support the recruitment, training, and supervision of additional city staff.

On June 26, 2024, the Mayor and City Council adopted the budget, approving the recommended budget transfer, which will require an amendment to the PSA.

### **Discussion**

The Park Ranger Program was initially proposed by Parks and Recreation and was assigned to Public Works to manage along with the private security contract. Shortly after, the management of both the park ranger and security programs was reassigned to the police department. After running recruitments for both park ranger and park ranger supervisor, the Department has yet to identify qualified candidates. Additionally, the program will require the Department to develop new policies, training, and supervisory responsibilities. However, after several months of supervising the security contract and assessing the vendor's capabilities, the Department recognizes the vendor can provide park ranger services more effectively and at a cost-saving to the City.

The security officers, possessing the same capabilities as the park rangers, including the power to issue citations, are ready to take on park responsibilities outlined in Exhibit B of the PSA, without the need for a recruitment process. By contracting park ranger services through security, the City can increase the number of available personnel from three to five, leading to significant financial savings for the City. Moreover, this change will eliminate the need for support resources previously required for the recruitment, training, and supervision of additional city staff, further enhancing the financial benefits.

The City executed a PSA with Redwood Private Security on October 18, 2023, for \$1,912,076. The City also adopted a Park Ranger Budget at a cost of \$515,188 in FY 2024/25. Staff is requesting that the Redwood Private Security Contract be amended to increase the not-to-exceed amount by \$515,188, for a total not-to-exceed amount of \$2,427,264 annually. The additional scope of work and contract extension option has been incorporated into Amendment No. 1 to the Professional Services Agreement with Redwood Private Security, adding the extra responsibilities and increasing the not-to-exceed compensation appropriately.

The Department continues to pursue innovative and effective methods to improve the safety and security of the community, including incorporating technology, security personnel, and public and private partnerships. As such, staff requests that the City Manager be authorized to administer subsequent amendments related to the expansion of services. Any amendment that would increase the cost of the contract beyond the City Manager's spending authority would be presented to the Mayor and City Council for approval.

## **2021-2025 Strategic Targets and Goals**

Amendment No. 1 to the Professional Services Agreement with Redwood Private Security is consistent with Key Target No. 2b: Focused Aligned Leadership & Unified Community - Evaluate operations and performance, investment in resources, technology, and tools to continually improve organizational efficiency and effectiveness.

## **Fiscal Impact**

The budget adopted in Fiscal Year 2024/25 for the Park Ranger Program, \$515,188, will fund the increased scope of work from the Redwood Private Security contract.

## **Conclusion**

It is recommended that the Mayor and City Council of the City of San Bernardino, California, authorize the following:

1. The City Manager to execute Amendment No. 1 to the professional services agreement with Redwood Private Security, LP, expanding the scope of services and increasing the not to exceed compensation by \$515,188, for a total not-to-exceed amount of \$2,427,264 annually, and subsequent amendments.
2. The City Manager to execute subsequent amendments within spending authority that expand the scope of services for future City needs.

## **Attachments**

Attachment 1 - Professional Services Agreement

Attachment 2 - Amendment No. 1 to the Professional Services Agreement

Attachment 3 - Exhibit A to Amendment No. 1

Attachment 4 - Exhibit B Park Ranger Scope of Work to Amendment No. 1

## **Ward:**

All Wards

## **Synopsis of Previous Council Actions:**

June 26, 2024	The Mayor and City Council approved the transfer of funding from the Park Ranger Program to the Redwood Security PSA to provide park ranger services through the adopted budget.
October 18, 2023	The Mayor and City Council authorized the City Manager to execute a PSA with Redwood Private Security, LP, for citywide unarmed security guard services.