



CONSENT CALENDAR

City of San Bernardino Request for Council Action

Date: August 21, 2024

To: Honorable Mayor and City Council Members

From: Rochelle Clayton, Acting City Manager; Ed Erjavek, Library Director

Department: Library

Subject: **Accept Donation and Budget Amendments (All Wards)**

Recommendation:

Adopt Resolution No. 2024-186 of the Mayor and City Council of the City of San Bernardino, California:

1. Accepting funding of \$53,508.17 from the Imperial County Office of Education (ICOE), \$10,230.75 from the Inland Library System (ILS) and \$212 of donations from the San Bernardino Emblem Club No. 178.
2. Authorizing the Interim Director of Finance and Management Services to amend the FY 2024/25 Adopted Budget for the Library including \$63,950.92 in both revenues and expenditures.

Executive Summary

The Library receives its internet access as part of a consortium organized by the California State Library serving 160 public libraries in the state. Library pays its bills in full and then is later reimbursed 90% of that cost with funding from the Federal E-Rate program, which is the ICOE funding. The ILS funding is for electronic resources – Overdrive eBooks and eAudiobooks. Two donations of \$212 were received from the San Bernardino Emblem Club No. 178 for children’s projects and/or books.

Background

The Library participates in a consortium organized by the California State Library (CSL) that provides internet access to approximately 160 public libraries throughout the state. The Library pays its quarterly bills in full and is later reimbursed some 90% of the cost funded by the federal E-Rate program, which provides funding for public libraries to provide internet access to patrons. The CSL utilizes a vendor – ICOE – as the Statewide Broadband Aggregator for managing contracts, invoices and reimbursements for the participating Libraries in the consortium so the reimbursement

comes from it. This is not a grant. The CSL describes this funding as a program.

As a member of the Inland Library System, San Bernardino Public Library receives funding from the California State Library's California Library Services Act for its cooperative efforts, so this year's amount is \$10,230.75. This is not a grant. Since this funding is for electronic resources for Library patrons, it would be used to purchase Overdrive eBooks and eAudiobooks.

Two donations for \$212 were received from the San Bernardino Emblem Club No. 178 for children's projects and/or books.

Discussion

The ICOE funds listed above need to be added to the Library revenue and expense budget. Among the possible uses for the benefit of Library patrons include books, eBooks and eAudiobooks and other special projects not already covered in the budget that may arise during the fiscal year. ILS funding would be utilized for Overdrive content. Plans are to utilize the \$102 donation from the San Bernardino Club No. 178 for children's books.

2021-2025 Strategic Targets and Goals

The acceptance and administration of this funding aligns with Key Target No. 1: Financial Stability and Key Target No. 3: Improved Quality of Life, with customer service.

Fiscal Impact

There is no net impact to the General Fund with this recommendation. The General Fund FY 2024/25 Operating Budget will be amended by \$53,610.17 in both revenue and expenditures.

Conclusion

Adopt Resolution No. 2024-186 of the Mayor and City Council of the City of San Bernardino, California, approving:

1. Accepting funding of \$53,508.17 from the Imperial County Office of Education (ICOE), \$10,230.75 from the Inland Library System (ILS) and \$212 of donations from the San Bernardino Emblem Club No. 178.
2. Authorizing the Interim Director of Finance and Management Services to amend the FY 2024/25 Adopted Budget for the Library including \$63,950.92 in both revenues and expenditures

Attachments

Attachment 1 - Resolution 2024-186

Attachment 2 - Inland Library System Funding Letter

Attachment 3 - San Bernardino Emblem Club No. 178 Donation Letters

Ward:

All

Synopsis of Previous Council Actions:

March 1, 2023 Adopted Resolution No. 2023-033 of the Mayor and City Council of the City of San Bernardino, California:

1. Accepting funding of \$10,303 from the Inland Library System, \$8,671.27 from CTC Technology and \$200 from San Bernardino Emblem Club No. 178. 2. Authorizing the Agency Director of Administrative Services to amend the FY 2022/23 Adopted Budget for the Library including \$19,174.27 in both revenues and expenditures.

December 1, 2021 The Mayor and City Council adopted Resolution No. 2021- 289 for Fiscal Year 2021/22 1ST Quarter Report including \$3,345 of funds from the ILS for electronic resources and \$12,000 in unbudgeted E-Rate funding revenue.