



CONSENT CALENDAR

City of San Bernardino Request for Council Action

Date: May 15, 2024

To: Honorable Mayor and City Council Members

From: Charles A. Montoya, City Manager;
Lydie Gutfeld, Director of Parks, Recreation, and Community Services

Department: Parks, Recreation, and Community Services

Subject: **2022-2025 Retired and Senior Volunteer Program (RSVP) – Third year of a Three Year Grant Award (All Wards)**

Recommendation:

It is recommended that the Mayor and City Council of the City of San Bernardino, California adopt resolution No. 2024 – 107 to:

1. Authorize the City Manager to approve a continuation of submitted budget application for year three of a three-year grant through the National and Community Services Retired and Senior Volunteer Program;
2. Authorize the City Manager to accept the grant award in the amount of \$57,309;
3. Authorize the City Manager or their designee to conduct all negotiations, signing and submittals of necessary documents to receive grant awards; and
4. Authorize the Director of Finance and Management Services to appropriate the grant funds for the period of April 1, 2024 (\$14,327.25 in FY 23-24) through March 31, 2025 (\$42,981.75 in FY 24-25).

Executive Summary

The Senior Services Division received notification of a third year of a three-year (2022-2025) grant award for the Retired and Senior Volunteer Program (RSVP) in the amount of \$57,309. This grant will be used to recruit and coordinate senior-age volunteers in activities that benefit the local community.

Background

The City has participated in the federally funded Retired and Senior Volunteer Program (RSVP) for 50 years. The RSVP program provides funds for staff to coordinate the Work Plans of the volunteer program. The RSVP staff member(s) recruit volunteers,

select work sites, make site visits, and prepare reports to meet grant requirements. RSVP volunteers, age 55 and over, perform various service activities within the community under different Memorandum of Understandings, with one of the larger commitments being local law enforcement as Citizens on Patrol (COP) volunteers. RSVP volunteers do not receive pay, but they can request up to \$30 per quarter as reimbursement for their transportation expenses. This is paid out of grant funds. RSVP volunteers can serve up to forty hours a week providing support for senior lunch programs, local non-profits, community centers, and hospitals. They also provide disaster preparedness with the California Highway Patrol and San Bernardino County Sheriff's Department. This past year, 127 volunteers contributed 24,096 hours with an economic value of over \$766,250. Health and wellness, self-improvement, connecting with others, and building new skills are the most notable benefits for the RSVP volunteers.

Discussion

On February 13, 2024, staff received the Notice of Grant Award letter from the Corporation for National and Community Service (CNCS) for an amount of \$57,309. This funding would work to continue services provided by RSVP. The third year of a 3-year grant cycle (2022-2025) will end March 31, 2025.

2021-2025 Strategic Targets and Goals

This request aligns with Key Target 3.c. Constantly Evaluate Public Safety Service Delivery Models to Enhance the Quality of Service.

Fiscal Impact

There is no net fiscal impact as the appropriated grant funds are used to reimburse volunteer stipends, program expenditures and the agreed upon staff salary percentage for the RSVP program.

Conclusion

It is recommended that the Mayor and City Council of the City of San Bernardino, California adopt resolution No. 2024 – 107 to:

1. Authorize the City Manager to approve a continuation of submitted budget application for year three of a three-year grant through the National and Community Services Retired and Senior Volunteer Program;
2. Authorize the City Manager to accept the grant award in the amount of \$57,309;
3. Authorize the City Manager or their designee to conduct all negotiations, signing and submittals of necessary documents to receive grant awards; and
4. Authorize the Director of Finance and Management Services to appropriate the grant funds for the period of April 1, 2024 (\$14,327.25 in FY 23-24) through March 31, 2025 (\$42,981.75 in FY 24-25).

Attachments

Attachment 1 - Resolution No. 2024-107, 2022-2025 RSVP Grant, 3rd Year
Attachment 2 - 2022-2025 RSVP Grant Application
Attachment 3 - 2023-2024 RSVP Notice of Grant Award
Attachment 4 - 2023-2024 RSVP Grant Budget & Grant Budget Narratives

Ward:

All Wards

Synopsis of Previous Council Actions:

June 21, 2023 – The Mayor and City Council adopted Resolution No. 2023-105 of the Mayor and City Council of the City of San Bernardino, California approving a continuation of submitted budget application for year two of a three-year grant through the National and Community Services Retired and Senior Volunteer Program, accept the grant award in the amount of \$54,809, and appropriate the grant funds for the period of April 1, 2023, through March 31, 2024.

May 4, 2022 – The Mayor and City Council adopted Resolution No. 2022-78 ratifying the submission of a continuation grant application for Year One of a 3-Year grant with the Corporation for National and Community Service's Retired and Senior Volunteer Program, Accept the Grant Award in the amount of \$54,809, and Appropriate the Grant Funds for the Period of April 1, 2022, through March 31, 2023.

October 20, 2021 – The Mayor and City Council adopted Resolution No. 2021-253 ratifying the submission of a continuation grant application for year three of a three-year grant with the Corporation for National and Community Service's Retired and Senior Volunteer Program (RSVP), accepting the Grant Award in the amount of \$54,809, and appropriating \$73,989 in matching funds for the continued operation of RSVP for a total amount of \$128,798, for the Period of April 1, 2021, through March 31, 2022.