



City of San Bernardino
Purchasing Card Charges by Department
Jan-2025 Expenditures
Summary by Fund

Fund	Amount
001 - General	\$60,614
111 - AB2766 Air Quality	\$300
117 - Home Improvement Part 14.239	\$425
119 - Community Development Block Grant	\$22,956
124 - Animal Control	\$6,100
126 - Gas Tax Fund	\$1,953
130 - State And Other Grant Programs	\$1,476
141 - Local Grants	\$3,852
635 - Fleet Services Fund	\$826
679 - Information Technology	\$3,300
Grand Total	\$101,803



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Fund / Department / Account / Description	P-Card Charges
001 - General	
<u>Mayor</u>	
5111 - Material And Supplies	
1/30/25 - Office Supplies - Mayor	\$25
Office Supplies - Mayor	\$37
5111 - Material And Supplies Total	\$62
5122 - Dues And Subscriptions	
League of Cal Cities Caucus Dues - Mayor	\$100
Monthly Sun Newspaper Subscription - Mayor	\$14
5122 - Dues And Subscriptions Total	\$114
5132 - Meetings And Conferences	
1/09/25 - League of Cal Cities Mayor & Council Academy 1/28 /25-	\$144
1/09/25 - League of Cal Cities Policy Committee Meeting - Sacrame	\$349
1/17/25 - 45th Annual MLK Breakfast - Mayor & Staff	\$110
1/23/25 - League of Cal Cities Policy Committee Meeting - Sacram	\$48
Hotel for Mayor at USCM 93rd Winter Meeting	\$2,331
League of Cal Cities Policy Committee Flight to SAC - Mayor	\$367
Lunch Meeting - 1/9/25 Mayor	\$33
Parking at ONT Airport for League Policy Committee meeting 1/23/	\$24
Parking at ONT Airport for League Policy Committee meeting 1/24/	\$24
Parking at ONT Airport for USCM - Mayor	\$96
Taxi - USCM 93rd Annual Winter Meeting Mayor	\$24
Taxi for Mayor at the USCM 93rd Annual Winter Meeting	\$11
Taxi Service at USCM - Mayor	\$48
5132 - Meetings And Conferences Total	\$3,609
Mayor Total	\$3,785
<u>City Clerk</u>	
5122 - Dues And Subscriptions	
ARMA International Membership	\$225
City Clerk Internationa Institute of Municipal Clerk Membership	\$320
5122 - Dues And Subscriptions Total	\$545
5132 - Meetings And Conferences	
City Clerk Annual Conference Registration for CC.	\$595
City Clerks Association Annual Conference	\$595
Hotel Accommodations for CCAC Annual Conference for CC	\$356
Hotel Accommodations for CCAC Annual Conference for DC	\$356



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5132 - Meetings And Conferences Total	\$1,901
5133 - Education And Training	
Records and Information Management Certificate Course	\$1,499
Supplies for 2-hour in person City Wide CPRA training	\$83
5133 - Education And Training Total	\$1,582
City Clerk Total	\$4,028
<u>City Council</u>	
5111 - Material And Supplies	
01-30-2025 - \$592.22 - COSTCO - 02-15-2025 MCC Meeting Supplies	\$592
iPad case for CCM Flores and office supplies	\$51
5111 - Material And Supplies Total	\$643
5143 - Meetings And Conferences - Ward 2	
01-09-2025 - \$496.36 - #2 - SOUTHWEST - Nov. 11-16, NLC TAMPA CI	\$496
01-09-2025 - \$780.00 - #2 ? NLC REGISTRATION - MARCH 10-12, 2025	\$780
5143 - Meetings And Conferences - Ward 2 Total	\$1,276
5144 - Meetings And Conferences - Ward 3	
01-03-2025 - \$670.00 - #3 - REGISTRATION - March 10-12, WA,DC C	\$670
5144 - Meetings And Conferences - Ward 3 Total	\$670
5145 - Meetings And Conferences - Ward 4	
01-27-2025 - \$600.00 - #4 - CAL CITIES GARDEN GROVE (REGISTRATIO	-\$600
5145 - Meetings And Conferences - Ward 4 Total	-\$600
5147 - Meetings And Conferences - Ward 6	
01-14-2025 - \$55.20 - #6 - 45th Annual Martin Luther King Jr. Br	\$55
01-27-2024 - \$880.00 - #6 ? NLC REGISTRATION - MARCH 10-12, 2025	\$880
01-27-2025 - \$532.36 - #6 - SOUTHWEST - MARCH 10-12, 2025 NLC CO	\$532
5147 - Meetings And Conferences - Ward 6 Total	\$1,468
5174 - Printing Charges	
01-23-2025 - \$441.53 - Im-Press Printing Name Plates for Elected	\$442
5174 - Printing Charges Total	\$442
5186 - Civic And Promotional	
01-08-2025 - \$22.00 - STARBUCKS - Special MCC Meeting Inaugural	\$22
01-15-2025 - \$106.42 FOOD 4 LESS - 01-15-2025 MCC Meeting	\$106
01-15-2025 - \$380.00 PHILLYs STEAK & SUBS - 01-15-2025 MCC Meeti	\$380
01-16-2025 - \$17.50 - STARBUCKS - 01-15-2025 MCC Meeting	\$18
5186 - Civic And Promotional Total	\$526
City Council Total	\$4,424



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<u>City Manager</u>	
5111 - Material And Supplies	
Amazon - 01.06.25 CM Office Supplies	\$44
Amazon - 01.14.25 CM OFFICE SUPPLIES	\$47
Amazon - 01.14.25 CM Office Supplies (B)	\$68
Amazon - 01.28.25 CM Office Supplies	\$14
CM Office supplies	\$931
Sam's Club - 01.22.2025 CM Office Supplies	\$115
Smart & Final - 01.07.25 CM OFFICE SUPPLIES	\$7
5111 - Material And Supplies Total	\$1,227
5132 - Meetings And Conferences	
EL TEPEYAC FAMILY RESTAURANT - JAN 7, 2025 DEPARTMENT HEAD MTG	\$167
Expedia Hotel Receipt 01.04.2025 \$288.30 - LOCC Academy	\$288
NLC Conference Registration - Mar 9-13, 2025 - Legislative & Gov	\$780
Panda Express 01.08.25 MCC Special Meeting Meals	\$173
Philly's Steak Sandwiches - 01.22.25 DEPARTMENT HEAD MTG	\$300
Southwest - Mar 9-13, 2025 - Legislative & Governmental Affairs	\$526
5132 - Meetings And Conferences Total	\$2,234
City Manager Total	\$3,461
<u>Community Development & Housing</u>	
5111 - Material And Supplies	
Kits for the Point-In-Time Count (PITC) VIP Bags.	\$205
The City hosted its Annual Point-in-Time Count on Jan 23, 2025,	\$700
5111 - Material And Supplies Total	\$905
5122 - Dues And Subscriptions	
Membership Renewal for Code Enforcement Association Dues	\$100
Professional Membership Dues	\$100
Professional Membership Dues for Code Enforcement	\$200
5122 - Dues And Subscriptions Total	\$400
5133 - Education And Training	
Virtual Training Building and Safety	\$300
Virtual Training for Building and Safety	\$600
5133 - Education And Training Total	\$900
Community Development & Housing Total	\$2,205



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Fund / Department / Account / Description	P-Card Charges
<u>Economic Development</u>	
5121 - Advertising	
Business Facilities Advertising - 1/4 page, 4C & Bonus Q&A Featu	\$2,013
5121 - Advertising Total	\$2,013
5122 - Dues And Subscriptions	
Bitly subscription for Economic Developments Marketing Manager.	\$348
CALED Membership - Econ Dev Mgr: Marketing	\$120
CALED Membership - Econ Dev Specialist	\$120
ICSC Membership - Econ Dev Mgr: Marketing	\$175
ICSC Membership - Econ Dev Specialist	\$175
ICSC Membership -Deputy Dir Econ Dev	\$175
Los Angeles Business Journal subscription (2 year discount).	\$145
Monthly subscription.	\$8
Wall Street Journal Subscription.	\$8
5122 - Dues And Subscriptions Total	\$1,274
5132 - Meetings And Conferences	
CALED 2025 Conference Ontario (4 employees	\$2,380
Deputy Dir Econ Dev - Hotel deposit for ICSC Conference May 202	\$271
Deputy Dir Econ Dev - Hotel final payment for ICSC Conference Ma	\$280
Econ Dev Director - Hotel deposit for ICSC Conference May 2025.	\$271
Econ Dev Director - Hotel final payment for ICSC Conference May	\$280
Econ Dev Mgr: Marketing - Flight for ICSC Conference May 2025.	\$319
Econ Dev Mgr: Marketing - Hotel deposit for ICSC Conference May	\$271
Econ Dev Mgr: Marketing - Hotel final payment for ICSC Conferenc	\$280
Econ Dev Mgr: Marketing - ICSC Las Vegas Registration	\$850
Econ Dev Specialist - Flight for ICSC Conference May 2025.	\$319
Econ Dev Specialist - Hotel final payment for ICSC Conference Ma	\$280
Econ Dev Specialist - ICSC Las VegasRegistration	\$850
Econ Dev Specialist- Hotel deposit for ICSC Conference May 2025.	\$271
ICSC Monterey Registration for Econ Dev Director	\$500
ICSC Monterey TeamCA Booth Participant and Reception Co-Host fee	\$1,500
ICSC Registration Receipt - Econ Dev Director	\$850
5132 - Meetings And Conferences Total	\$9,772
Economic Development Total	\$13,059



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Fund / Department / Account / Description	P-Card Charges
<u>Finance & Management Services</u>	
5111 - Material And Supplies	
Payroll supplies	\$50
5111 - Material And Supplies Total	\$50
5122 - Dues And Subscriptions	
Barrons subscription	\$33
CSFMO Membership. Acting Finance director	\$150
CSFMO Membership. Grants Division & Purchasing Manager	\$150
membership	\$495
San Francisco Chronicles Subscription	\$16
Single Audit Resource Center Renewal	\$125
The Sun subscription	\$18
The Wall Street subscription	\$60
5122 - Dues And Subscriptions Total	\$1,046
5132 - Meetings And Conferences	
CAPPO Conference 2025 Hotel. Purchasing	\$2,657
CSMFO Conference Registration. Grants	\$700
CSMFO conference. hotel required credit card deposit	\$287
CSMFO- Flight. Grants	\$309
Flights. GFOA Conference. Admin, Acct and budget	\$1,778
NGMA Conference. Flight. Grants	\$901
NGMA. Registration conference. Grants	\$1,073
NGMA. Registration. Grants	\$1,073
5132 - Meetings And Conferences Total	\$8,777
Finance & Management Services Total	\$9,873
<u>Human Resources & Risk Management</u>	
5105 - Employee Recognition	
Farewell Luncheon Student Interns	\$76
5105 - Employee Recognition Total	\$76
5111 - Material And Supplies	
Bulletin board HR supplies	\$18
Frames for certificates for office (2)	\$17
supplies for HR office bulletin board	\$21
5111 - Material And Supplies Total	\$56
5132 - Meetings And Conferences	
AALRR conference for Benefits Division	\$777
AALRR Conference for Risk Division	\$1,295



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Fund / Department / Account / Description	P-Card Charges
5132 - Meetings And Conferences Total	\$2,072
5183 - Management Allowance	
Lunch for interview panel	\$55
5183 - Management Allowance Total	\$55
Human Resources & Risk Management Total	\$2,259
<u>Library</u>	
5111 - Material And Supplies	
IT Requested Materials	\$38
Library IT request "Library barcode scanner reads 2D, QR codes"	\$31
Library IT request "This USB to serial adapter is required to co	\$78
Villa Branch Stools	\$334
5111 - Material And Supplies Total	\$481
5122 - Dues And Subscriptions	
California Library Association Membership	\$140
Credit for overpayment for Library Program Coordinator ALA/PLA M	-\$85
Membership for ALA/PLA for Library Program Coordinator, a credit	\$295
5122 - Dues And Subscriptions Total	\$350
Library Total	\$831
<u>Parks & Recreation</u>	
5111 - Material And Supplies	
Bingo items for Senior Service bingo club at both Senior Facilit	\$70
Ice Cream for Ice Cream Social held every Tues. at both senior f	\$222
Senior Movie Day: Thirteen seniors age participants had the the	\$78
5111 - Material And Supplies Total	\$370
5122 - Dues And Subscriptions	
6 MONTH SUBSCRIPTION FOR AQUATICS STAFF SCHEDULING	\$357
5122 - Dues And Subscriptions Total	\$357
5181 - Other Operating Expense	
FIRE/HEALTH PERMIT FEE FOR LUNAR NEW YEAR	\$316
5181 - Other Operating Expense Total	\$316
Parks & Recreation Total	\$1,043



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<u>Police</u>	
5111 - Material And Supplies	
Flash drives for dept use	\$536
Marking paint for crime scenes	\$213
Motorcycle covers for traffic dept	\$731
Office Chairs for Traffic Staff	\$211
Promo products for personnel and training	\$20
Promo products for Personnel training	\$50
5111 - Material And Supplies Total	\$1,760
5112 - Small Tools And Equipment	
CAM TO FILM AND PHOTOGRAPH EVENTS/ INCIDENTS.	\$368
5112 - Small Tools And Equipment Total	\$368
5113 - Motor Fuel And Lubricants	
Fuel for Chief's city issued vehicle.	\$98
5113 - Motor Fuel And Lubricants Total	\$98
5122 - Dues And Subscriptions	
Monthly Podcast subscription for PD	\$12
5122 - Dues And Subscriptions Total	\$12
5133 - Education And Training	
CAL NENA CONFERENCE REGISTRATION	\$2,199
CNCA K9 CONFERENCE REGISTRATION	\$1,350
5133 - Education And Training Total	\$3,549
5134 - Training Post Reimbursable	
ADV CRIME SCENE INVESTIGATION REG CREDIT CARD FEE	\$10
ADV CRIME SCENE INVESTIGATION REGISTRATION	\$368
COMMAND COLLEGE HOTEL	\$656
CRITICAL INCIDENT AFTERMATH REGISTRATION	\$300
DISPATCH PRIMING REGISTRATION	\$1,196
LESS LETHAL INSTRUCTOR REGISTRATION	\$1,200
MOTOR INSTRUCTOR HOTEL	\$2,449
5134 - Training Post Reimbursable Total	\$6,179
Police Total	\$11,967



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<u>Public Works</u>	
5111 - Material And Supplies	
Cancelled Amazon order - credit for shipping	-\$5
Cancelled Amazon order - Shipping credit.	-\$3
Commerical vacuums for Custodial Dept.	\$1,081
Custodial supplies for cleaning equipment	\$1,513
Misc. signs for city bldgs	\$39
Restroom signs for city bldgs	\$68
5111 - Material And Supplies Total	\$2,693
5133 - Education And Training	
Greenbook/specifications guides for Engineers	\$985
5133 - Education And Training Total	\$985
Public Works Total	\$3,678
001 - General Total	\$60,614
111 - AB2766 Air Quality	
<u>City Manager</u>	
5181 - Other Operating Expense	
Amazon - 01.30.25 Rideshare Incentive for Carpools of 3 or More	\$300
5181 - Other Operating Expense Total	\$300
City Manager Total	\$300
111 - AB2766 Air Quality Total	\$300
117 - Home Improvement Part 14.239	
<u>Community Development & Housing</u>	
5122 - Dues And Subscriptions	
Southern California Association of Non-Profit Housing department	\$425
5122 - Dues And Subscriptions Total	\$425
Community Development & Housing Total	\$425
117 - Home Improvement Part 14.239 Total	\$425



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Fund / Department / Account / Description	P-Card Charges
119 - Community Development Block Grant	
<u>Police</u>	
5102 - Computer Equip-Non Capital	
iPad keyboard replacement	\$44
5102 - Computer Equip-Non Capital Total	\$44
5111 - Material And Supplies	
Equipment charger & car sanitary supplies	\$41
5111 - Material And Supplies Total	\$41
5181 - Other Operating Expense	
Adrian D Hill 01.08.25 to 01.15.25	\$539
Akim Lawson 01.09-01.16.2025	\$539
Amber Melina 01.08.25 to 01.15.25	\$616
Andrae Ganther 01.08.25 to 01.15.25	\$539
Andrew Barroso 01.09-01.16.2025	\$539
Antonia Sahagun 01.09-01.16.2025	\$539
Charles Gonzales 01.14-01.21.2025	\$539
Charlotte H & James T 01.13-01.20.2025	\$616
Christy Luna 01.14-01.21.2025	\$539
Edward Elgin 01.09-01.16.2025	\$539
Foster, Camacho, Fuentes, Lozano, Diaz. 01.16.	\$3,675
Foster, Camacho, Fuentes, Lozano, Diaz. 01.23.	\$3,675
Fred Owens 01.09-01.16.2025	\$539
Jon Roy M 01.08.25 to 01.15.25	\$539
Joseph Cefalu 01.08.25 to 01.15.25	\$539
Krystal Laguardia 01.06.25 to 01.13.25	\$542
Krystal Laguardia 01.13-01.15.2025	\$154
Manuel M Bailon 01.13.25 to 01.20.25	\$539
Montreal M & Sabrina A 01.09-01.16.2025	\$616
Phillip & Cindy Fuentes 01.30.25 to 02.06.25	\$735
Phillip Thompson 01.09-01.16.2025	\$539
Richard Lofton 01.09-01.16.25	\$539
Romona A & Kasper A 01.14-01.21.2025	\$616
Sandra Jackson 01.08.25 to 01.15.25	\$539
Shirley & Robert McGee 01.08.25 to 01.15.25	\$616
Stevan R & Laquita T 01.13-01.20.2025	\$616
Taylor Love 01.08.25 to 01.15.24	\$616
Tierra La Holmes 01.09-01.16.25	\$539
Timothy A & Jeremy A 01.14-01.21.2025	\$616



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Fund / Department / Account / Description	P-Card Charges
Warren Robertson 01.08.25 to 01.15.25	\$539
5181 - Other Operating Expense Total	\$22,872
Police Total	\$22,956
119 - Community Development Block Grant Total	\$22,956
124 - Animal Control	
Animal Services	
5111 - Material And Supplies	
Cleaning supplies for the shelter (Rescue disinfectant)	\$1,199
Food for dogs at the shelter	\$2,866
Food for the dogs at the shelter	\$1,433
Plastic bins for return to home kit in Fire Stations	\$92
Pot Belly Pig and Chicken Food	\$67
prescription labels	\$20
5111 - Material And Supplies Total	\$5,677
5132 - Meetings And Conferences	
Cal Animals CEO Forum Airfare for Director	\$18
CalAnimals CEO Forum Airfare	\$372
CalAnimals CEO Forum Airfare for Director	\$18
5132 - Meetings And Conferences Total	\$408
5505 - Other Professional Services	
professional services for veterinar	\$15
5505 - Other Professional Services Total	\$15
Animal Services Total	\$6,100
124 - Animal Control Total	\$6,100
126 - Gas Tax Fund	
Public Works	
5111 - Material And Supplies	
ART SUPPLIES FOR CITY MURALS	\$1,683
5111 - Material And Supplies Total	\$1,683
5122 - Dues And Subscriptions	
IMSA TRAFFIC SIGNALS Street Signals/Lighting Supervisor	\$270
5122 - Dues And Subscriptions Total	\$270
Public Works Total	\$1,953
126 - Gas Tax Fund Total	\$1,953



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Fund / Department / Account / Description	P-Card Charges
130 - State And Other Grant Programs	
<u>Library</u>	
5111 - Material And Supplies	
ALA training Library Assistant in Literacy	\$79
Vendor unable to fulfill order in a timely manner for "Stress re	-\$11
5111 - Material And Supplies Total	\$68
Library Total	\$68
<u>Parks & Recreation</u>	
5171 - Rentals	
rental of group campground at Silverwood State Park for the Back	\$1,408
5171 - Rentals Total	\$1,408
Parks & Recreation Total	\$1,408
130 - State And Other Grant Programs Total	\$1,476
141 - Local Grants	
<u>Animal Services</u>	
5111 - Material And Supplies	
Thank you cards for volunteers	\$27
5111 - Material And Supplies Total	\$27
5132 - Meetings And Conferences	
Best Friends Conference admission for Animal Services Manager	\$425
Best Friends Conference admission for Animal Services Supervisor	\$850
Best Friends Conference admission for Arianna Gonzalez	\$425
Best Friends Conference admission for Community Services Program	\$425
Best Friends Conference admission for Deputy Director	\$425
Best Friends Conference admission for Director of Animal Service	\$425
Best Friends Conference admission for Senior Animal Services Rep	\$425
BF Conference registration for Lead Animal Control Officer	\$425
5132 - Meetings And Conferences Total	\$3,825
Animal Services Total	\$3,852
141 - Local Grants Total	\$3,852



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Fund / Department / Account / Description	P-Card Charges
635 - Fleet Services Fund	
Public Works	
5111 - Material And Supplies	
DMV Services	\$150
Fireproof waterproof safe for fleet vehicle titles	\$261
Fleet office supplies	\$58
OFFICE BREAKROOM MICROWAVE AND AIRFRYER	\$278
Triangle socket spanner utility key for panel lock	\$10
Universal extension power cord for computer equipment	\$58
5111 - Material And Supplies Total	\$815
5175 - Postage	
DMV envelopes for mailing vehicle license plates	\$11
5175 - Postage Total	\$11
Public Works Total	\$826
635 - Fleet Services Fund Total	\$826
679 - Information Technology	
Information Technology	
5111 - Material And Supplies	
Protective case for staff ipads.	\$28
Screen protector for staff city issued cell phone.	\$16
5111 - Material And Supplies Total	\$45
5132 - Meetings And Conferences	
Laserfiche conference that provides Laserfiche administration tr	\$1,435
PTI AI Cyber Conference.	\$75
5132 - Meetings And Conferences Total	\$1,510
5167 - Software Maintenance	
Domain name for Economic Development	\$30
Password management software.	\$855
Website Security Certificate	\$860
5167 - Software Maintenance Total	\$1,745
Information Technology Total	\$3,300
679 - Information Technology Total	\$3,300
Grand Total	\$101,803