



CONSENT CALENDAR

City of San Bernardino Request for Council Action

Date: September 18, 2024

To: Honorable Mayor and City Council Members

From: Rochelle Clayton, Acting City Manager

Department: City Manager's Office

Subject: **Approve \$750,000 Funding Agreement with the County of San Bernardino for Gutierrez Park Field Improvements (Ward 6)**

Recommendation:

It is recommended that the Mayor and City Council of the City of San Bernardino, California, adopt Resolution No. 2024-203:

1. Authorizing the City Manager, or designee, to execute the Funding Agreement with the County of San Bernardino to receive \$750,000 in County funds for Gutierrez Park baseball field improvements; and
2. Authorizing the City Manager, or designee, to conduct all additional negotiations, signings, and submittals of necessary documents to receive the County funds; and
3. Authorizing the Director of Finance and Management Services to amend the FY 2024/25 budget in both revenues and expenditures, and appropriate \$750,000 in County funds to be used towards Gutierrez Park baseball field improvements.

Executive Summary

The Funding Agreement with the County of San Bernardino ("County") will provide \$750,000 in additional funding assistance for the baseball field improvements at Gutierrez Park. The term of the Funding Agreement is through September 23, 2026, and there is no impact to the General Fund; the agreement's minimum matching contribution of \$187,500 is already satisfied by the City's \$250,000 Community Development Block Grant (CDBG) allocation that the Mayor and City Council approved for Gutierrez Park on May 15, 2024.

Background

On May 15, 2024, the Mayor and City Council adopted the 2024-25 Annual Action Plan

allocating \$250,000 in Community Development Block Grant (CDBG) funds towards baseball field improvements at Gutierrez Park. This funding allocation was made at the direction of the Mayor and City Council, where \$1,000,000 of CDBG funds were equally divided between the Gutierrez Park baseball field, Encanto Park baseball field, El Sol Wellness Center, and Ruben Campos Community Center.

Discussion

The Funding Agreement with the County will provide \$750,000 in funding assistance for baseball field improvements at Gutierrez Park. The funding comes from Supervisor Joe Baca Jr. and is through the County's District Specific Priorities Program. This program utilizes the County Board of Supervisors Discretionary Fund, which allows each Supervisor to provide financial assistance for specific programs and projects within their district. The funding assistance for Gutierrez Park is being provided for the following specific improvements, which are outlined under Section B.1 of the Funding Agreement:

- Electrical improvements to be housed inside the concession stand
- Baseball field lighting improvements
- Infield renovations (laser grading, dirt/clay, pitching mound, etc.)
- Refurbished scoreboard
- New fencing for play areas
- New bullpen area
- Bleacher shade
- Batting cage renovation
- Replacement of existing water fountain(s)
- Bleacher foundation(s)

The terms of the Funding Agreement require the improvements to be completed by September 23, 2026. The County may provide an extension if requested by the City in writing; however, the extension cannot exceed twelve (12) months, nor can it result in a change to the project goals or scope of services. It is important to note that the County's Fifth District Supervisor is the final authority in all matters pertaining to the agreement's terms, services, and scope of work; any extension requires the Fifth District Supervisor's approval, and any amendments to the agreement must be approved by the full Board of Supervisors.

Additionally, the Funding Agreement requires the City to provide a minimum matching contribution of at least 25% of the agreement amount. This equates to a minimum match of \$187,500, which is already satisfied by the City's \$250,000 CDBG allocation for Gutierrez Park. The Department of Housing and Urban Development (HUD) allows for CDBG funds to be used to meet local match requirements of other projects, and the County has authorized the City to use its existing CDBG allocation to satisfy this requirement. The disbursement of the funds will be made to the City in one lump sum,

which will be done within thirty (30) working days after the County approves the City's invoice requesting the funds.

The Funding Agreement must first be approved by the Mayor and City Council before going to the entire County Board of Supervisors for final approval. County staff anticipate bringing the Funding Agreement for Board approval at their September 24, 2024, Board Meeting, provided the agreement is approved by the Mayor and City Council.

2021-2025 Strategic Targets and Goals

Authorizing the Funding Agreement with the County of San Bernardino for Gutierrez Park baseball field improvements aligns with Strategic Target No. 3: Improved Quality of Life.

Fiscal Impact

There is no fiscal impact to the General Fund. The FY 2024/25 operating budget will be amended by \$750,000 in both revenues and expenditures. The \$187,500 match requirement is satisfied by the City's existing \$250,000 CDBG fund allocation for Gutierrez Park.

Conclusion

It is recommended that the Mayor and City Council of the City of San Bernardino, California, adopt Resolution No. 2024-203:

1. Authorizing the City Manager, or designee, to execute the Funding Agreement with the County of San Bernardino to receive \$750,000 in County funds for Gutierrez Park baseball field improvements; and
2. Authorizing the City Manager, or designee, to conduct all additional negotiations, signings, and submittals of necessary documents to receive the County funds; and
3. Authorizing the Director of Finance and Management Services to amend the FY 2024/25 budget in both revenues and expenditures, and appropriate \$750,000 in County funds to be used towards Gutierrez Park baseball field improvements.

Attachments

Attachment 1 – Resolution No. 2024-203 Funding Agreement for Gutierrez Park

Attachment 2 – County of San Bernardino Funding Agreement for Gutierrez Park

Ward:

Sixth Ward

Synopsis of Previous Council Actions:

May 15, 2024

Mayor and City Council adopted the 2024-25 Annual Action Plan allocating \$250,000 in Community Development Block Grant (CDBG) funds towards baseball field improvements at Gutierrez Park