



DISCUSSION

City of San Bernardino Request for Council Action

Date: August 21, 2024

To: Honorable Mayor and City Council Members

From: Rochelle Clayton, Acting City Manager;
Cheryl Weeks, Council Administrative Supervisor

Department: Council Office

Subject: **Cal Cities General Assembly - Appointment of Voting Delegates and Alternates (All Wards)**

Recommendation:

It is recommended that the Mayor and City Council of the City of San Bernardino, California, approve the selection of one voting delegate and up to two alternate voting delegates to the 2024 Cal Cities Annual Conference and Expo on October 16-18, 2024, in Long Beach, California Convention Center.

Executive Summary

In order to participate in the voting for the General Assembly Meeting at the League of California Cities Annual Expo, each city must designate a voting representative and up to two alternates. To ensure the city has representation at this annual expo, the designation of the delegate and alternates must be submitted to the League of California Cities no later than September 25, 2024.

Background

The 2024 League of California Cities Annual Conference & Expo will be held on October 16-18, 2024. One very important aspect of the Annual Conference is the General Assembly Meeting when the membership takes action on conference resolutions that establish Cal Cities policy. Annual conference resolutions guide cities and the Cal Cities in efforts to improve the quality, responsiveness and vitality of local government in California.

Discussion

To expedite the conduct of business at the 2024 League of California Cities Annual Conference & Expo, Cal Cities has requested that each City designate a voting representative and up to two alternate voting delegates. At least one must be present

during the General Assembly Meeting on Friday, October 18, 2024, and in possession of the voting card in order to cast a vote.

The General Assembly is comprised of voting delegates appointed by each member city; every city has one voting delegate. The appointed voting delegate plays an important role during the General Assembly by representing their city and voting on resolutions.

To cast a vote during the General Assembly, the City must designate a voting delegate and up to two alternate voting delegates, one of whom may vote if the designated voting delegate is unable to serve in that capacity. Voting Delegates may either be an elected or appointed official.

Consistent with Cal Cities bylaws, a city's voting delegate and up to two alternates must be designated by the city council. Please note that designating the voting delegate and alternates must be done by city council action and cannot be accomplished by individual action of the Mayor or City Manager alone.

The voting delegate and alternates must be registered to attend the conference. They need not register for the entire conference; they may register for Friday only. Conference registration is open on the Cal Cities website

Voting delegates must be designated as soon as possible so that proper records can be established for the conference. The City of San Bernardino must return the Voting Delegate/Alternate form to the Cal Cities Office no later than Wednesday, September 25, 2024.

2021-2025 Strategic Targets and Goals

Selecting a Voting Delegate and attending the General Assembly meeting at the 2024 League of California Cities Annual Conference & Expo aligns with Key Target No. 2: Focused, Aligned Leadership and Unified Community

Fiscal Impact

Yes, there is a financial impact. Estimated cost to attend per person, including registration and lodging is approximately \$3,000.00. The conference costs are covered under the 2024/2025 adopted budget. The League of California Cities (Cal Cities) Annual Conference & Expo is part of the pre-approved travel for the Mayor and City Council.

Conclusion

It is recommended that the Mayor and City Council of the City of San Bernardino, California, approve the selection of one Voting Delegate and two Alternate Voting Delegates to the 2024 League of California Cities Annual Conference & Expo on October 16-18, 2024, in Sacramento, California.

Attachments

Attachment 1 - 2024 Cal Cities Voting Delegate Information Packet.

Ward:

All Wards

Synopsis of Previous Council Actions:

On August 16, 2023, the Mayor and City Council approved one voting delegate and two alternates for the 2023 League of California Cities Annual Conference & Expo in September 2023.