



CONSENT CALENDAR

City of San Bernardino Request for Council Action

Date: December 4, 2024

To: Honorable Mayor and City Council Members

From: Rochelle Clayton, Acting City Manager;
Darren Goodman, Chief of Police

Department: Police

Subject: **Accept the FY 2024/2025 Tobacco Grant (All Wards)**

Recommendation:

It is recommended that the Mayor and City Council of the City of San Bernardino, California, adopt Resolution No. 2024-233 authorizing:

1. The City Manager to accept the FY 2024/25 Department of Justice Tobacco Grant by signing the Memorandum of Understanding (MOU) from the Department of Justice (DOJ).
2. The Interim Director of Finance and Management Services to amend the FY 2024/25 budget by appropriating \$301,015 in grant funds in both revenue and expenditures.

Executive Summary

The City of San Bernardino has been awarded \$301,015 from the Department of Justice's Tobacco Grant Program for FY 2024/2025 to support a new community policing initiative aimed at reducing youth exposure to harmful tobacco influences. The grant will fund officer overtime and materials for both enforcement of tobacco-related laws and educational efforts targeting non-compliant tobacco retailers, reflecting a proactive approach to improving public health and safety.

Background

The Tobacco Grant Program is overseen by the Department of Justice (DOJ), Division of Operations. The Tobacco Grant is awarded through a competitive process. The Department has been a recipient of Tobacco Grant funds multiple times in the past. In June 2024, the Department submitted a proposal for the FY 2024/25 Tobacco Grant. On October 16, 2024, the Department was notified that the proposal was approved, and the city would be awarded \$301,015 in grant funding to support the newly proposed

program. Although the grant term ends on 6-30-2028, the Department anticipates expending all funds by the end of FY 2025-2026 as indicated in the table below.

Discussion

The Tobacco Grant Program is designed to support both enforcement and educational efforts. Agencies may use the funding to identify and address problematic tobacco retailers, ensuring compliance with laws that may have been violated. Additionally, the funding provides officers with the opportunity to educate retailers about the laws concerning the sale and use of tobacco products. The Department applied for the Tobacco Grant as part of a proactive community policing initiative aimed at reducing the exposure of harmful factors to the city's youth. The grant will cover officer overtime costs to implement minor decoy and shoulder tap operations and purchase and purchase materials for conducting tobacco-related enforcement and education programs. The table below indicates the budget breakdown. Although the grant has a four-year term, applicants were only to fund a program for 24 to 36 months. The Department anticipates expending all funding by the end of FY 2025/26 and there will be no reoccurring costs associated with the grant.

Award Amount				
Category of Expenditure	Budget FY 2024-2025	Budget FY 2025-2026	Budget FY 2026-2027	Budget FY 2027-2028
Personal Services	\$145,808	\$151,207	\$0	\$0
Operating Expenses and Equipment	\$2,000	\$2,000	\$0	\$0
Administrative Costs (Not to exceed 5%)	\$0	\$0	\$0	\$0
Total Award Amount	\$301,015			

2021-2025 Strategic Targets and Goals

The request to authorize the receipt, obligation, and expenditure of the FY 2024/25 Tobacco Grant aligns with Key Target **No. 1c: Improved Operational & Financial Capacity** - Implement, maintain, and update a fiscal accountability plan.

Fiscal Impact

There is no fiscal impact to the General Fund for this item. The FY 2024/25 operating budget will be amended by \$301,015 in grant funding for both revenue and expenditures.

Conclusion

It is recommended that the Mayor and City Council of the City of San Bernardino, California, adopt Resolution No. 2024-233 authorizing:

1. The City Manager to accept the FY 2024/25 Department of Justice Tobacco Grant by signing the Memorandum of Understanding (MOU) from the Department of Justice (DOJ).

2. The Interim Director of Finance and Management Services to amend the FY 2024/25 budget by appropriating \$301,015 in grant funds in both revenue and expenditures.

Attachments

Attachment - Resolution 2024-233

Attachment - Subaward Information Letter

Attachment - DOJ MOU

Ward:

All Wards

Synopsis of Previous Council Actions:

January 18, 2023 Mayor and City Council adopted Resolution No. 2023-015, authorizing the City Manager to accept the FY 2023/24 Tobacco Grant and the Director of Finance to amend the FY 2023/24 budget appropriating \$1,097,375 in both revenue and expenditures; and authorizing the Police Department to increase the approved staffing.

January 20, 2021 Mayor and City Council adopted Resolution No. 2021-14, authorizing the City Manager to accept the FY 2020/21 Tobacco Grant and the Director of Finance to amend the FY 2020/21 budget appropriating \$1,169,028 in both revenue and expenditures; and authorizing the Police Department to increase the approved staffing.