

**RESOLUTION NO. 2024-179**

**RESOLUTION OF THE MAYOR AND CITY COUNCIL OF THE CITY OF SAN BERNARDINO, CALIFORNIA, APPROVING THE AWARD OF A PROFESSIONAL SERVICES AGREEMENT WITH SPICER CONSULTING GROUP, LLC, FOR A THREE-YEAR TERM THROUGH JULY 31, 2027, WITH TWO (2) TWELVE (12) MONTH EXTENSION OPTIONS, WITH THE TOTAL AGREEMENT AMOUNT NOT TO EXCEED \$1,203,370, AND AUTHORIZE THE CITY MANAGER TO EXECUTE ALL DOCUMENTS TO EFFECTUATE THE AGREEMENT, AND AUTHORIZE THE DIRECTOR OF FINANCE & MANAGEMENT SERVICES TO ISSUE A PURCHASE ORDER IN AN AMOUNT OF \$1,203,370**

**WHEREAS**, the City of San Bernardino is currently responsible for the administration and management of 69 active Maintenance Assessment Districts located within the City of San Bernardino; and

**WHEREAS**, the City of San Bernardino has transitioned away from implementing new Maintenance Assessment Districts to the implementation of Community Facilities Districts to allow for expanded financing of public improvements and services; and

**WHEREAS**, the City of San Bernardino currently manages 2 service Districts and 4 Facility Districts; and

**WHEREAS**, these Special Assessment Districts require consulting services related to the establishment, administration, apportionment, and delinquency monitoring; and

**WHEREAS**, On March 26, 2024, the City of San Bernardino released a request for proposal (RFP# F-24-1000), soliciting proposals for consulting services related to the establishment, administration, apportionment, and delinquency monitoring of these Special Assessment Districts; and

**WHEREAS**, the City of San Bernardino reviewed all proposals received in connection with RFP# F-24-1000 and awarded the Professional Services Agreement to Spicer Consulting Group, LLC.

**BE IT RESOLVED BY THE MAYOR AND CITY COUNCIL OF THE CITY OF SAN BERNARDINO AS FOLLOWS:**

**SECTION 1.** The above recitals are true and correct and are incorporated herein by this reference.

**SECTION 2.** The City Manager or his or her designee is hereby authorized and directed to execute all documents to effectuate the award of a Professional Services Agreement with Spicer Consulting Group, LLC, good through June 30, 2027, with a total Agreement amount not to exceed \$1,203,370 (One Million, Two Hundred and Three Thousand, Three Hundred and Seventy Dollars).

**SECTION 3.** The Director of Finance & Management Services or his or her designee is hereby authorized and directed to issue a Purchase Order to Spicer Consulting Group, LLC, in the amount of \$1,203,370 (One Million, Two Hundred and Three Thousand, Three Hundred and Seventy Dollars).

**SECTION 4.** Severability. If any provision of this Resolution or the application thereof to any person or circumstance is held invalid, such invalidity shall not affect other provisions or applications, and to this end the provisions of this Resolution are declared to be severable.

**SECTION 5.** Effective Date. This Resolution shall become effective immediately.

**APPROVED** and **ADOPTED** by the City Council and signed by the Mayor and attested by the City Clerk this 7<sup>th</sup> day of August, 2024.

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Helen Tran, Mayor  
City of San Bernardino

Attest:

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Genoveva Rocha, CMC, City Clerk

Approved as to form:

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Sonia Carvalho, City Attorney

**CERTIFICATION**

STATE OF CALIFORNIA )  
COUNTY OF SAN BERNARDINO) ss  
CITY OF SAN BERNARDINO )

I, Genoveva Rocha, CMC, City Clerk, hereby certify that the attached is a true copy of Resolution No. 2024-179, adopted at a regular meeting held on the 7<sup>th</sup> day of August 2024 by the following vote:

| <b><u>Council Members:</u></b> | <b><u>AYES</u></b> | <b><u>NAYS</u></b> | <b><u>ABSTAIN</u></b> | <b><u>ABSENT</u></b> |
|--------------------------------|--------------------|--------------------|-----------------------|----------------------|
| SANCHEZ                        | _____              | _____              | _____                 | _____                |
| IBARRA                         | _____              | _____              | _____                 | _____                |
| FIGUEROA                       | _____              | _____              | _____                 | _____                |
| SHORETT                        | _____              | _____              | _____                 | _____                |
| REYNOSO                        | _____              | _____              | _____                 | _____                |
| CALVIN                         | _____              | _____              | _____                 | _____                |
| ALEXANDER                      | _____              | _____              | _____                 | _____                |

WITNESS my hand and official seal of the City of San Bernardino this \_\_\_\_ day of \_\_\_\_\_ 2024.

\_\_\_\_\_  
Genoveva Rocha, CMC, City Clerk