



CONSENT CALENDAR

City of San Bernardino Request for Council Action

Date: December 7, 2022

To: Honorable Mayor and City Council Members

From: Robert D. Field, City Manager
By: Nathan Freeman, Agency Director of Community, Housing, and Economic Development

Department: Community, Housing, & Economic Development (CED)

Subject: **First Amendment to Subrecipient Agreement with Asociación de Emprendedor@s.**

Recommendation:

It is recommended that the Mayor and City Council of the City of San Bernardino approve the First Amendment to the Subrecipient Agreement with the Asociación de Emprendedor@s to extend the period in which to expend Community Development Block Grant (CDBG) funds to March 31, 2023.

Background

The City was a recipient of CDBG funding from the United States Department of Housing and Urban Development ("HUD") for Fiscal Year 2021-2022.

On July 1, 2021, the City entered into an agreement with Asociación de Emprendedor@s, a private non-profit corporation licensed to do business in the State of California, which authorized \$35,000 in CDBG funds to provide microenterprise training to entrepreneurs and small businesses owners within the City's Hispanic/Latino community.

However, the noted agreement was delayed and not fully executed until September 30, 2021. Unfortunately, this delay placed Asociación de Emprendedor@s behind schedule, and it was unable to begin its initial training sessions on time, which also delayed subsequent training programs.

Discussion

The intent of the programs offered by Asociación de Emprendedor@s are to help small business owners establish and grow their small businesses. The long-term goals of these programs align directly to Asociación de Emprendedor@s's mission, which is to

educate, motivate, empower, and develop the leadership and business skills of Hispanic entrepreneurs by offering support and resources to help them to achieve success in their companies. Due to the delay in executing the agreement, Asociacion de Empendedor@s has requested an extension of their agreement end date from June 30, 2022, to March 31, 2023. With this extension, Asociación de Emprendedor@s will be able to expend their awarded contract amount and fulfill the terms of their initial contract.

Lastly, to date, Asociacion de Empendedor@s has expended approximately \$23,375 (of the awarded \$35,000), has assisted 45 San Bernardino-based companies and entrepreneurs, and has completed four 8-week workshops. Unfortunately, this contract extension is being brought before the City Council later than originally anticipated because the last of Asociacion de Empendedor@s workshops was completed in September of 2022 and their invoice was not submitted to staff until October of 2022.

2021-2025 Strategic Targets and Goals

Approval of the First Amendment to the Subrecipient Agreement with Asociación de Emprendedor@s aligns with Key Target Goal No. 2: Focused, Aligned Leadership and Unified Community and, more specifically, 2a: Building a culture that attracts, retains, and motivates the highest quality talent.

Fiscal Impact

There is no anticipated fiscal impact to the General Fund associated with this report.

Conclusion

It is recommended that the Mayor and City Council of the City of San Bernardino approve the First Amendment to the Subrecipient Agreement with the Asociación de Emprendedor@s to extend the period in which to expend Community Development Block Grant (CDBG) funds to March 31, 2023.

Attachments

Attachment 1	Original Subrecipient Agreement with Asociación de Emprendedor@s
Attachment 2	First Amendment of the Subrecipient Agreement with Asociación de Emprendedor@s

Ward:

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Synopsis of Previous Council Actions:

July 1, 2021 The Mayor and City Council approved Subrecipient Agreement with Asociación de Emprendedor@s
April 15, 2020 The Mayor and City Council approved the City of San Bernardino's Draft Fiscal Year 2020-21 Action Plan (FY 2020/2021 AP)