



## CONSENT CALENDAR

### City of San Bernardino Request for Council Action

**Date:** December 7, 2022

**To:** Honorable Mayor and City Council Members

**From:** Robert D. Field, City Manager;  
Barbara Whitehorn, Agency Director of Administrative Services

**Department:** Finance

**Subject:** **Approval of Commercial and Payroll Disbursements  
(All Wards)**

**Recommendation:**

It is recommended that the Mayor and City Council of the City of San Bernardino, California approve the commercial and payroll disbursements for November 2022.

**Background**

Completed commercial and payroll disbursement registers are submitted to the Mayor and City Council for approval. This happens on a regular basis, typically every meeting for the most recently completed disbursement registers.

The detailed warrant registers are available on the City Website, and are updated weekly by the Finance Department. The registers may be accessed by copying the following link into an internet browser:

[https://sbcity.org/city\\_hall/finance/warrant\\_register](https://sbcity.org/city_hall/finance/warrant_register)

**Discussion**

Gross Payroll

Bi-Weekly for November 10, 2022	\$2,878,193.01
Total Payroll Demands:	<u>\$2,878,193.01</u>

The following check registers are being presented for approval:

November 3, 2022	2022/23 (Register #20)	\$2,991,923.69
November 8, 2022	2022/23 (Register #21)	<u>\$1,244,546.35</u>
Total commercial check demands:		\$4,236,470.04

The following Electronic Funds Transfer (EFT) registers presented for approval:

September 20 to September 28, 2022	2022/23 (Register #1366-1369)	\$ 1,088,510.39
October 4, 2023	2022/23 (Register #1370-1371)	\$ 553,306.13
October 6, 2023	2022/23 (Register #1372)	\$ 24,500.00
Total commercial EFT demands:		\$ 1,666,316.52

### **2021-2025 Strategic Targets and Goals**

Approval of the noted check and EFT registers for commercial and payroll disbursements align with Key Target No. 1: Improved Operational & Financial Capacity by creating a framework for spending decisions.

### **Fiscal Impact**

Amounts noted in the disbursement registers have no further fiscal impact. Amounts were paid consistent with existing budget authorization and no further budgetary impact is required.

### **Conclusion**

It is recommended that the Mayor and City Council of the City of San Bernardino approve the commercial and payroll disbursements for November 2022.

### **Attachments**

Attachment 1	Payroll Summary Report for November 2022
Attachment 2	Commercial checks & Payroll Register #20
Attachment 3	Commercial checks & Payroll Register #21
Attachment 4	Commercial EFT Registers #1366-1369
Attachment 5	Commercial EFT Registers #1370-1371
Attachment 6	Commercial EFT Registers #1372

### **Ward:**

All Wards

### **Synopsis of Previous Council Actions:**